

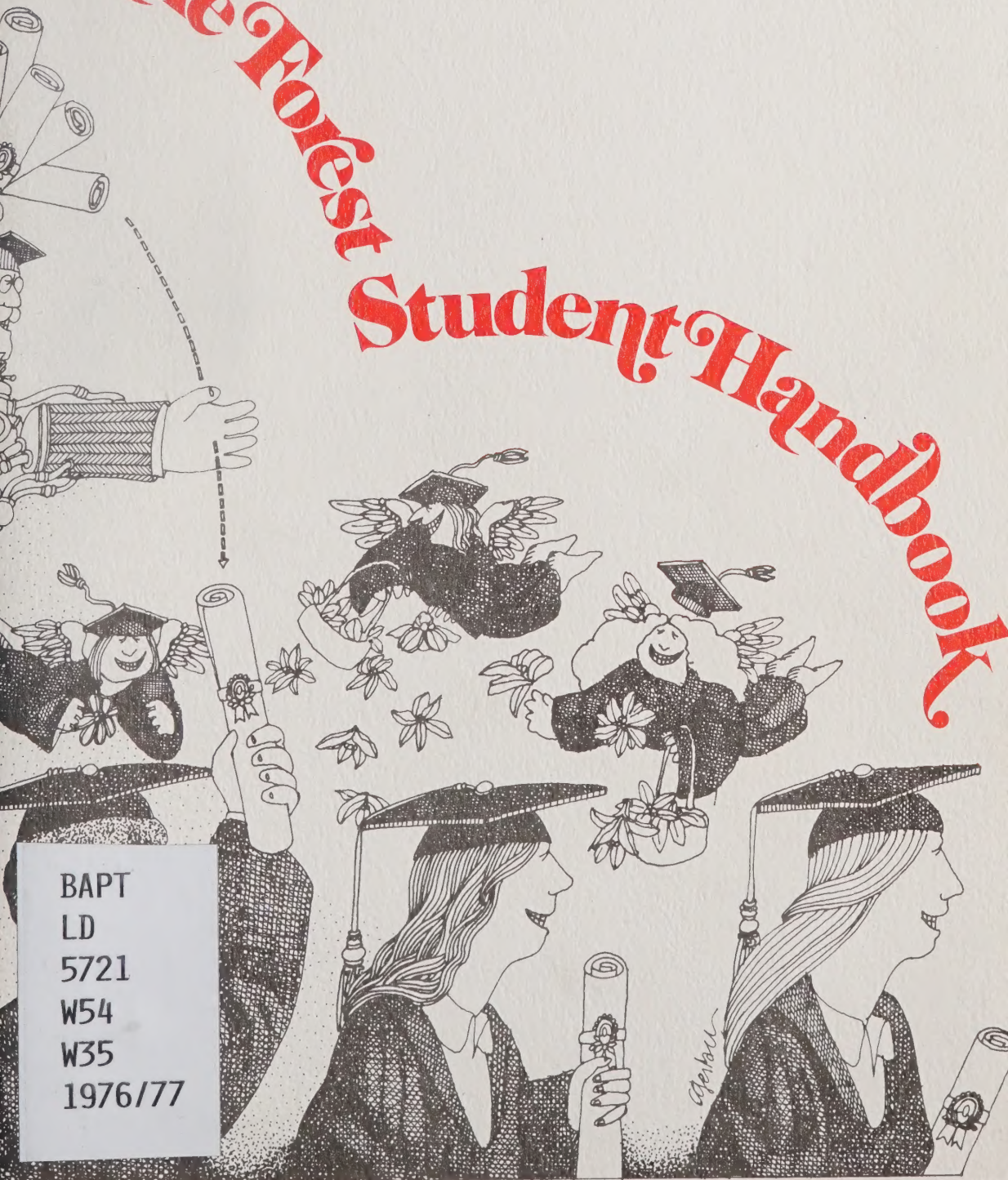
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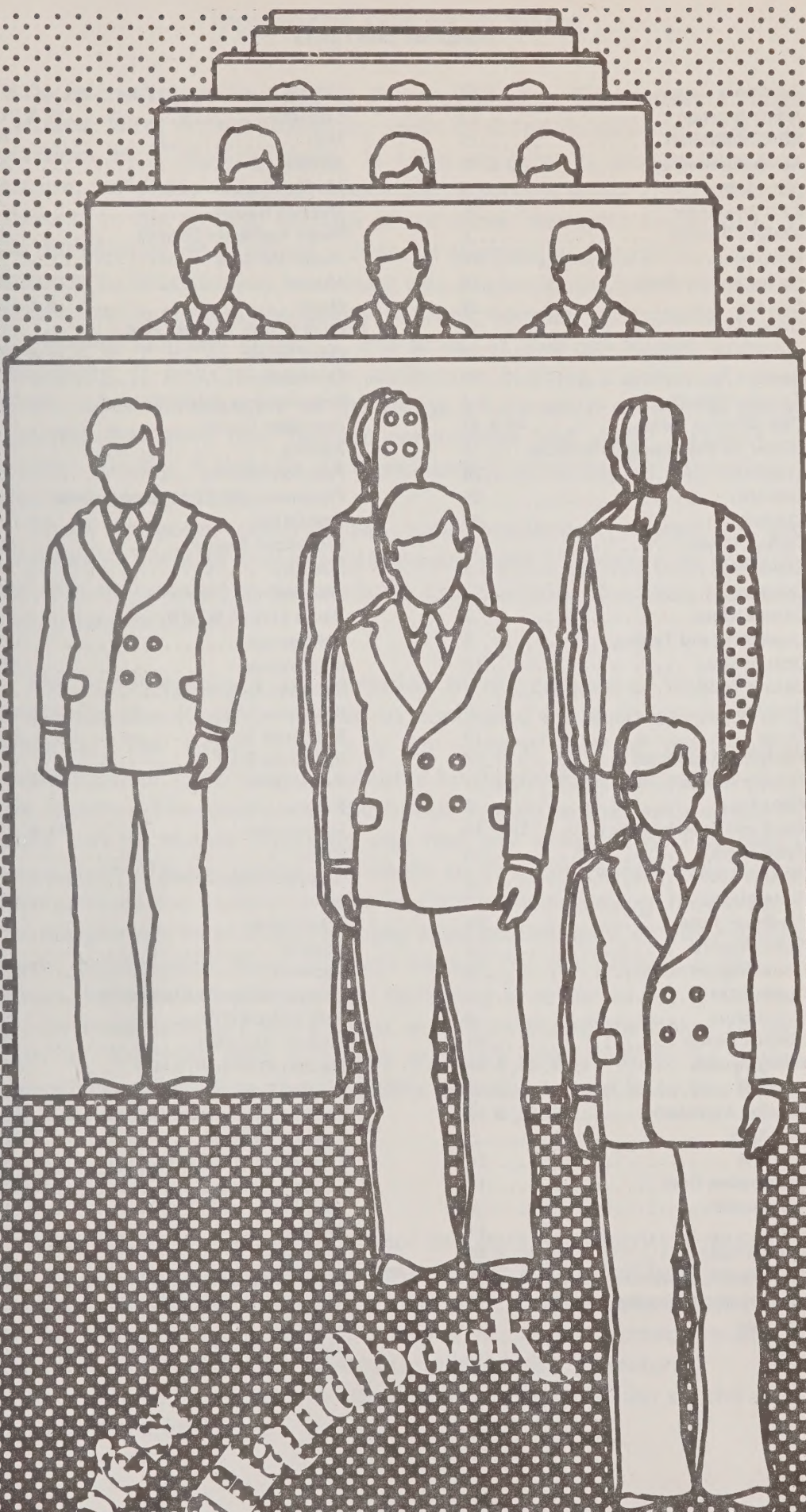
Wake Forest Student Handbook



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Wake Forest
Student Handbook.

1976-77

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PURPOSES AND OBJECTIVES

As an institution founded by the Baptist State Convention of North Carolina, Wake Forest University seeks to shape its goals, policies, and practices by Christian ideals. It seeks to help its students become mature, well-informed, and responsible persons. It seeks to introduce its students to the cultural heritage of our times through a broad study of the humanities, the natural and social sciences, and mathematics, and through a concentration in at least one academic discipline. It seeks to develop in its student the ability to think honestly and clearly, to use the English language correctly, and to use at least one foreign language effectively. It seeks to assist its students in building a system of values which takes full account of the things of the spirit as well as things material that they may become constructive and useful members of society. Finally, it seeks to aid its students in achieving for themselves a vital and relevant faith.

These purposes underlie the total academic program of the University. Through them the University seeks to prepare its students for careers in teaching, the ministry, law, medicine, business, research, and other professions.

The honor system is an expression of the concern of Wake Forest University that its students shall be dominated by ideals of honor and integrity. The honor system is an integral part of the student government of the College as adopted by the students and approved by the faculty. The essence of the honor system is that each student's word can be trusted implicitly and that any violation of a student's word is an offense against the whole student community. The honor system binds the student in such matters as the following: he/she must neither give nor receive aid upon any examination, quiz, or other pledge work; he/she must have complete respect for the property rights of others; he/she must not give false testimony or refuse to pay just debts; he/she must confront any student who has violated the honor system with a reminder that it is the student's responsibility to report himself/herself or face the possibility of being turned in to the honor council.

TRADITION

Aside from the tradition of honor and personal integrity outlined in the honor code, Wake Forest students cherish the love of learning and a spirit of friendliness. Recognizing that we learn from one another day by day, students work hard and play hard, growing through cultural and recreational pursuits as well as through books and lectures.

Two very old and honored parts of University tradition are the alma mater and the fight song:

ALMA MATER

Dear old Wake Forest!
Thine is a noble name;
Thine is a glorious fame,
Constant and true.
We give thee of our praise,
Adore thine ancient days,
Sing thee our humble lays,
Mother, so dear.

DEMON DEACON FIGHT SONG

Oh, here's to Wake Forest, a glass of the finest
Red, ruddy Rhenish filled to the brim!
Her sons they are many, unrivaled by any;
With hearts o'erflowing we will sing her hymn.
(chorus)
Rah, Rah, Wake Forest, Rah!
Old Alma Mater's sons we are;
We'll herald her story and die for her glory,
Old Gold and Black is ever waving high.

Official academic information may be found in the *Bulletin of Wake Forest University* (College catalog). Several important items are listed here:

- Academic requirements (pp. 84-86)
- Auditing courses (p. 80)
- Courses at Salem College (p. 90)
- Dropping courses (p. 83)
- Foreign study (pp. 88-90)
- Interdisciplinary honors (pp. 110-111)
- Open curriculum (p. 96)
- Orientation and advising program (p. 70)
- Pass/fail courses (p. 81)
- Scholarships and loan funds (pp. 24-36)

Students who have questions regarding academic matters should speak with their academic advisers.

TUTORING

A reading improvement program is offered at extra charge to any student. A student who can demonstrate financial need may apply for scholarship funds to cover this cost. Students who want tutoring should consult the office of the dean of the College.

A non-credit course in composition review is offered by the English department and a "Learn to Learn" course is offered through the psychology department. Study skills help may be obtained from the Center for Psychological Services or the directors of residence life.

THE CO-CURRICULAR

COLLEGE UNION

Participation in co-curricular activities is encouraged. The College Union is an organization in which all Wake Forest students may participate. The College Union is responsible for the production and promotion of various campus activities. The student board of directors, composed of committee chairmen and representatives, provides an opportunity for students to come together, learn, and have fun by managing projects and watching their ideas become reality.

All students are welcome to participate in the following CU committees. Applications for positions are received in the fall.

Concerts	Publicity
Lecture Series	Outing Club
Experimental College	Recreation
Films	Coffee House Series
Video Tape Productions	Special Events

The office of student activities is located in Reynolda Hall with other CU facilities including lounges, offices for student organizations, a billiard and table tennis room, a snack shop, and a coffee house. Dave Robertson is the College Union director, and Bill Hawkins is CU president for 1976-77.

CONVOCATIONS

The Opening Convocation and the convocation celebrating Founders' Day signify the desire to bring students and faculty together. Everyone is expected to attend in the hope that the purposes which link us together can be affirmed and renewed. Distinguished persons in various fields participate in these programs.

RELIGIOUS PROGRAM

Wake Forest University was founded on the basis of a Christian commitment to higher education as one of the missions of North Carolina Baptists. Throughout its history, Wake Forest has attempted to demonstrate the affirmative relationship between faith and learning, between academic excellence freely pursued and the pilgrimage of students to grow "in wisdom and stature and in favor with God and man."

The religious program is one expression of the University's purpose of offering quality education within a religious context. There are voluntary weekly worship services and special celebrations during the church year under the supervision of the University chaplain, Ed Christman. Discussion groups on the Bible, vocations, and personal growth are led by chaplains and students. The major denominations, the Inter-Varsity Christian Fellowship, and the Fellowship of Christian Athletes are represented on the campus. Personal counseling is another

area in which campus ministers seek to serve students, faculty, and staff. Opportunities are provided for students to work in local churches, engage in tutoring programs, and shape and participate in summer mission projects.

The Wake Forest Baptist Church is at worship each Sunday in Wait Chapel. Its constituency embraces students, faculty, and other members of the Winston-Salem community. Although planted in the soil of Baptist tradition and associated with larger Baptist bodies, the Wake Forest Church has contributed to the growing ecumenism of the University. Its membership and mission are open to all who may seek its ministry and wish to use it as an instrument for their mission in the world.

STUDENT GOVERNMENT

The student government, composed of fifty-eight elected student representatives, communicates student opinion on University matters to faculty and administrators.

Committees conduct the bulk of student government work. They include the Committee on Committees, the Charter Committee, the Publicity Committee, the Athletics Committee, the Food Service Committee, the Student Budget Economic Board, and Urban Services Referral Bureau. Most faculty committees have student members. One student serves as a voting member of the Board of Trustees.

The judicial agencies of student government are the Honor Council and Judicial Board. Their code and jurisdiction are defined in the *Student Government Constitution*.

Other student government services include low-interest loans, office and duplicating facilities, and low-cost refrigerator rentals. Student government president is Bobby Kutteh.

RESIDENCE COUNCILS

A major student development at Wake Forest is the Men's Residence Council, an organization open to all residents. The fundamental objective of the organization has been to encourage students to realize their potentialities and to implement a comprehensive concept of education. Learning is not restricted to the confines of the classroom, but also occurs in interaction with fellow students and faculty through residence hall life.

Though the central Men's Residence Council's overall guidance is necessary and important, the real strength of the MRC is found in the four houses. Each house has its own officers and carries out its own academic, athletic, and social programs. The MRC house system provides the student with an opportunity to become actively involved in student life at Wake Forest. Angelo Monaco is president of the Men's Residence Council.

The Women's Residence Council is concerned with a program designed to nurture a comprehensive concept of education. Occasions for interaction with all members of the College community are provided for through discussions, and social and sports events. The Women's Residence Council participates in developing policy to create the kind

of atmosphere in which maximum development may take place. The Women's Residence Council officers are elected by the students living in the four residence halls on the south side of the campus. Jane Owen is coordinator of the Women's Residence Council.

DEBATE

The debate team is composed of both freshmen and varsity squads. The Wake Forest debate team and its coaches have become nationally recognized. Wake Forest is host to a novice debate contest, the Dixie Classic varsity tournament.

HONOR SOCIETIES

Honor organizations include Phi Beta Kappa, Mortar Board, and Omicron Delta Kappa. For additional listings and information concerning honor societies see pages 65-66 of the College catalog.

MUSICAL ACTIVITIES

The University Artists Series presents outstanding classical concerts throughout the year. The music department sponsors the Demon Deacon Marching Band, Jazz Band, Basketball Varsity Pep Band, Concert Band, the Wake Forest Little Symphony, and several choirs and ensembles including the Chapel Choir, and the Madrigals. Majorettes and flag bearers are also coordinated by this department. Auditions are held early in the fall. For further information contact the music department.

PUBLICATIONS

Wake Forest students are involved in publishing three major student publications: the *Old Gold and Black*, the weekly campus newspaper; the *Howler* yearbook; and *The Student*, a quarterly literary magazine. Students interested in contributing to or working with these publications should inquire at Pub Row on the second floor of Reynolda Hall.

RADIO

Classical music, rock, and Public Broadcasting Service offerings are among those which share air time on WFDD-FM, the "Voice of Wake Forest." Working with professional staff, students broadcast activities from the Pub Row station located on the second floor of Reynolda Hall. WFDD can be tuned at 88.5 FM.

THEATER

The University Theatre produces at least four major productions each year, a dinner theater, and a number of laboratory plays. Students are involved in acting and stagecraft, as well as directing and writing. Any student may audition for plays or work in the theatre.

URBAN SERVICES REFERRAL BUREAU

Urban Services Referral Bureau channels concerned students to opportunities in kindergartens, day-care centers, hospitals, Boy and Girl Scouting, and homes for the handicapped. Some volunteers work as tutors.

ATHLETIC EVENTS

Athletic passes are issued in the fall and spring during registration to all full-time Wake Forest students. To secure seats at football games in Groves Stadium and basketball games in Memorial Coliseum, a student must present both a validated student I.D. card and an athletic pass. Seats are assigned on a first-come, first-served basis. Once students enter the student gate, they will not be allowed to pick up seat assignments and then leave. Students who wish to sit in groups may use block seating.

Guest or spouse tickets must be purchased at the athletic ticket office on campus before the day of the game. A student I.D. and athletic pass must be presented for this purpose also. No guest or spouse tickets will be sold at the game.

Athletic schedules will be available on campus periodically.

SPORTS

An indoor pool, weight-lifting room, handball, squash, and paddleball courts, and several other recreational areas are located in the gymnasium. Students may check out sports equipment on the lower floor of the gym. Student I.D. cards must be presented.

Outdoor facilities include tennis courts, playing fields, a quarter-mile track behind the gym, and cross-country courses.

Sports clubs include the Maritimers (synchronized swimming), Orchesis (dance), gymnastics, and riflery.

INTRAMURALS

Intramurals inspire competition between independents, residence hall groups, fraternities, and societies. The intramural year begins with touch football in the fall and moves on to other sports including basketball, wrestling, swimming, tennis, golf, and horseshoes.

OTHER ORGANIZATIONS

Wake Forest recognizes a number of other special interest groups. These include Outing Club, Circle K, Young Democrats, Young Republicans, International Club, Afro-American Society, Chess Union, Karate Club, Rugby Club, Christian Science Organization, Alpha Phi Omega, and N.C. PIRG.

There are no national sororities on campus, but six local societies serve similar purposes. These organizations are constructed socially rather than being residential. The Intersociety Council oversees rush activities and society functions. New members are taken in the spring semester only, and women must have a 2.0 (C) average to rush. The societies sponsor service projects, campus activities, and society "happenings."

FRATERNITIES

Fraternity life is an option that many men choose to exercise. Ten of the eleven fraternities are residential. Alpha Sigma Phi, Delta Sigma Phi, Kappa Alpha, Kappa Sigma, Lambda Chi Alpha, Omega Psi Phi, Pi Kappa Alpha, Sigma Chi, Sigma Phi Epsilon, Sigma Pi, and Theta Chi are all recognized by the University.

These organizations are coordinated by the Interfraternity Council, which regulates a selective rush and such social activities as Mid-Winters and Greek Week. IFC president is Charles Cain.

Students on social or academic probation are not eligible to be initiated into a fraternity.

ROTC

The U.S. Army Reserve Officers Training Corps prepares students to be commissioned upon graduation as second lieutenants in the U.S. Army Reserve. Further information is available at the department of military science.



CAMPUS SERVICES

Wake Forest provides a number of important services to all its students. The various departments and offices of the student services division are open from 8:30 a.m. to 12:30 p.m. and from 1:30 p.m. to 5:00 p.m., Monday through Friday. The professional and administrative staff are people who want to help. Appointments are advisable, but most can be seen on a walk-in basis.

STUDENT SERVICES DIVISION

COUNSELING AND TESTING

At the Center for Psychological Services, located in Efrid Hall, students can discuss their personal, educational, and career concerns with a trained professional in a confidential manner. The Center offers a variety of tests and inventories to help students identify their vocational aptitudes and interests, educational strengths, and personality characteristics. A self-help library housed within the Center provides students with study skill aids, occupational literature, and other self-improvement booklets. Special programs are offered throughout the year to assist students who wish to improve reading and study skills, improve self-confidence, control feelings more effectively, and clarify life-career goals. Appointments may be made by calling the Center. The Center is open on a walk-in basis from 8:30 a.m. to 5:00 p.m. Monday through Friday.

HOUSING

The University housing office is located in room 6 of Reynolda Hall. Students having questions concerning the housing contract, additional keys, billings for room damages, off-campus housing, or room assignments should contact Ed Cunnings, director of housing, by calling the housing office.

MEDICAL CARE

The University health service is located in the east wing of Kitchen House. There is no charge for office visits; there are charges for medication. Appointments are required, except in emergencies. Clinic hours are 8:30 a.m. — 11:30 a.m. and 1:30 p.m. — 4:30 p.m. Monday through Friday. Nurses are on duty twenty-four hours a day for emergencies and in-patient care; doctors are on duty during clinic hours and on call after clinic hours.

Services include the administration of regularly required medications; and referral to specialists in Winston-Salem. Internists visit the clinic once a week.

A special hospitalization insurance plan is offered to all students. Students should check their family policies, since many family plans do not cover costs incurred at school infirmaries and hospitals. Some policies limit coverage after age eighteen.

Confidentiality is assured.

PLACEMENT AND CAREER DEVELOPMENT

The placement and career development office is located in room 118 Reynolda Hall and provides assistance in planning career and life-goals. These subjects are also discussed in residence hall programs, seminars, and short courses.

Placement and credential services are also available.

RESIDENCE LIFE

Professional and paraprofessional residence hall staff members live in each residence hall and serve in administrative, advisory, and counseling capacities. In addition to advising many student groups, the staff works to develop and coordinate a total in-residence education program.

Residence hall staff members are on duty each evening in the residence halls. Professional staff are readily available to deal with situations as they arise. Each student is encouraged to become acquainted with all staff members in his/her building, especially the residence adviser on his/her hall. They have answers to many questions and can be a valuable resource.

SECURITY

The primary concern of the campus security office is the safety and well-being of the University community. Security depends on the cooperation of everyone.

In case of traffic accidents, theft, and other problems, students should contact the campus officers through the University switchboard (725-9711). Someone is on duty twenty-four hours a day. The University police administer traffic and parking regulations. Questions concerning motor vehicles or traffic regulations should be directed to the security office located in room 2 Reynolda Hall, at 761-5000. Robert Upson is the supervisor of the security and traffic office.

STUDENT ACTIVITIES

The office of student activities is located in room 124 Reynolda Hall. Dave Robertson, College Union director, coordinates and directs an extensive co-curricular activity program. This office not only provides information on all campus events, but also provides a printing and duplicating service to individuals and organizations. For more details see the section on the College Union (page 3).

THE PLAZA

On-campus services around the quad include the following:

College Book Store

The College Book Store, located in Taylor House, sells popular books, stationery, cards, party supplies, and school supplies. The book store is open from 9:00 a.m. to 5:00 p.m. Monday through Friday, and from 9:00 a.m. until 12:30 p.m. on Saturday.

The textbook salesroom is beneath the book store in Taylor House. Lists of required books will be posted in the salesroom. Checks are accepted for the amount of purchase. Until students are certain they have purchased the correct books, they should keep the sales slip and refrain from marking the books.

- Deacon Shop—sporting goods and specialty items—Kitchin House
- McNabb Studio—photography—Davis House
- Post Office—Poteat House
- Sundry Shop—Davis House
- Barber and Beauty Shop— Kitchin House
- Wachovia Bank—Davis House

OTHER SERVICES

FOOD SERVICES

ARA Slater Food Service operated a cafeteria, snack bar, and the Magnolia Room, a table service restaurant. All three are located in Reynolda Hall. On occasion the cafeteria offers buffets and special foods nights. There are several dining rooms which may be reserved by student groups for luncheons or dinners.

Cafeteria Hours

Monday through Saturday:	breakfast	7:00 a.m. to 9:30 a.m.
	coffee hour	9:30 a.m. to 10:30 a.m.
	lunch	11:00 a.m. to 1:30 p.m.
	dinner	4:30 p.m. to 6:30 p.m.
Sunday:	brunch	10:30 a.m. to 1:30 p.m.
	dinner	4:30 p.m. to 6:30 p.m.

Magnolia Room Hours

Monday through Friday:	lunch	11:30 a.m. to 1:30 p.m.
Monday through Thursday:	dinner	5:00 p.m. to 6:30 p.m.

Snack Bar Hours

Monday through Friday:	10:30 a.m. to 12 midnight
Saturday:	10:30 a.m. to 1:00 a.m.
Sunday:	5:00 p.m. to 12:00 midnight

INFORMATION DESK

News concerning campus activities, information about college services, and student phone numbers and addresses are available at the information desk in Reynolda Hall (first floor foyer). Under the direction of the College Union, the information desk also sells discount movie tickets offered to Wake Forest students by several Winston-Salem theaters and handles reservations for various Reynolda Hall meeting rooms.

JOB OPPORTUNITIES

On-campus jobs are available to a limited number of students. Interested students can consult the placement office, the financial aid office, the College Union, the library, ARA Slater food service, and other departments on campus.

Off-campus jobs are also available. Information about these opportunities can be obtained from the placement office or University bulletin boards.

LAUNDRY SERVICE

Coin-operated laundry equipment is located in New Dorm, Babcock, Johnson, Taylor and Poteat residence halls.

LINEN SERVICE

The General Linen Service will provide weekly service of two sheets, one pillow case, and three large bath towels , at a cost of \$40.00 per year. Lockers are located in the residence hall areas. A representative will be on campus during orientation and registration for your convenience.

MEETING ROOMS

Student organizations may reserve a variety of spaces on campus. Private dining rooms, classrooms, auditoriums, and other meeting facilities may be reserved by contacting the following persons:

Chapels (Davis and Wait)	Edgar Christman, Chaplain
Classrooms	Departmental Chairmen
DeTamble Auditorium	Herman Preseren, professor of education
Dining Rooms	Doug McCallie, dining services director
Graylyn Estate	H.S. Moore, physical plant director
Gymnasium	William Hottinger, associate professor of education
Meeting Rooms (Reynolda)	Bill Holoman, information desk supervisor

TELEPHONES

A telephone is in each suite or hallway, but it will remain disconnected until the occupants of the hall or suite contract with the telephone company for service.



RULES AND REGULATIONS

Wake Forest University endorses as a basic principle of University life the concept of responsible student freedom which carries with it the recognition by each student of the rights and obligations of other members of the University community. The University encourages students to conduct themselves as mature men and women and invites them to participate in the formulation of rules and to assume major responsibility in student judicial decisions. At the same time, all participants in University life must remember that, by the charter of the University, the Board of Trustees is ultimately responsible for the school and for its operation.

Wake Forest University also expects its students to abide by local, state, and federal laws as well as the generally accepted moral standards of our society. Although the University's role is not to duplicate civil law enforcement or judicial action, it may exercise authority for reasons indigenous to its function as an educational institution.

Because it recognizes that students more readily achieve maturity when they are permitted to assume responsibility for their decisions, the University does not adopt an overtly protective attitude toward students of the kind that would imply a parent-child relationship. Within the academic community, certain regulations are necessary for the orderly operation of the University and for the well-being of its members. Furthermore, Wake Forest, in keeping with its historic concern for students individually and corporately, has a legitimate interest in their welfare in and out of class, on and off campus. Especially is the University concerned with those student actions that are inconsistent with their obligations as members of an educational community. When, in the opinion of the University the conduct of a student at any place is reprehensible or detrimental to the best interests of that student, his fellow students, or the University, appropriate disciplinary action may be taken.

Thus the University is concerned with the conduct of students beyond the geographic bounds of the campus. For many reasons, however, including the obvious impossibility of controlling the off-campus behavior of students, it does not assume supervisory responsibility in their off-campus activities. Nor does the University seek or support special treatment for those of its students who may be apprehended for violation of law. It does regulate off-campus events of University-approved student organizations and insists that, at these events and elsewhere, reason and responsibility characterize student conduct. More important, it encourages in students a sense of propriety and an ideal of personal dignity that would guide them well in their choice of associates and in their general behavior.

The philosophy of Wake Forest concerning student freedom is summarized in the following statement:

Wake Forest believes in individual freedom, not as a right but as a responsibility . . . freedom to be and, more important, to become. Attendance at Wake Forest is a privilege, not a right. The University's traditions and principles, accepted by each student in his act of voluntary registration, evolve from the core of this concept of freedom and responsibility that are indivisible. Therefore it is presumed that the student who elects to come to Wake Forest does so with the intent of being in fact and spirit a cooperating member of this community.

Although great responsibility is thus placed upon the student to govern his own conduct, the Board of Trustees has specifically charged the faculty of Wake Forest College with responsibility for prescribing requirements for the orderly behavior and government of all undergraduate students. In the discharge of this responsibility, the faculty, by itself or with the participation of student government, establishes from time to time specific conduct regulations and provides for their enforcement.

PERSONAL CONDUCT

Each student should be aware of and responsible for the following rules and regulations:

- a. Wake Forest University expects its students to abide by all local, state, and federal laws as well as the generally accepted moral standards of our society. Although the University's role is not to duplicate civil law enforcement or judicial action, it may exercise authority for reasons indigenous to its function as an educational institution.
- b. Cheating, stealing, and lying are serious violations in every instance. They will be referred to the Honor Council.
- c. Any activity which destroys or defaces University property or grounds is prohibited. This includes walking on or engaging in sports on the grass of the main quad.
- d. Removal of books from the library without following proper check out procedures or by misuse of identification is prohibited.
- e. Gambling is prohibited.
- f. Indecent exposure, illicit sexual activity, and public use of vulgar or abusive language are prohibited.
- g. Public consumption or display of alcoholic liquors, wines, or beer in residence halls or elsewhere on campus is prohibited. Students are subject to state and federal regulations concerning the use of alcohol. (see alcohol policyp.18).
- h. Use or possession of illegal drugs (LSD, marijuana, etc.) is prohibited. Students found to be involved in either possession, use, distribution, or transportation, on or off campus, will be subject to disciplinary action which may include dismissal from the University. Parents of students will be notified. Disorderly conduct resulting from drug use will be grounds for such penalty as the University judicial bodies may determine. University physicians, counselors, and chaplains are available to students who wish to discuss confidentially matters concerning drug use subject to legal limitations on confidential communications.

- i. Hazing in any form is prohibited, as is any physical abuse.
- j. Failure to comply with directions of University officials acting in the performance of their duties, including failure to give identification, is prohibited.
- k. The use of firecrackers and other explosives is not permitted anywhere on campus.
- l. Firearms of any type are prohibited everywhere on campus, except for use in the department of military science.
- m. Unauthorized entry or occupation of any University facility which is locked, closed to student use, or otherwise restricted as to use, is prohibited.
- n. Intentional disruption or obstruction of teaching, research, administration, disciplinary procedures, or other University activity is prohibited. Any unauthorized activity on University property which affects the University's pursuit of its proper educational mission is prohibited.

IDENTIFICATION CARDS

Students are required to carry and, upon request of authorized University personnel, including residence hall and library staff members, to exhibit their University identification cards. These cards are used for admission to athletic events and the Artists Series, as well as for other purposes of identification.

During the fall registration and orientation periods all new students are photographed for identification cards. The I.D. card is permanent and is used throughout a student's enrollment at Wake Forest.

When students withdraw or graduate they must turn in their identification cards to the treasurer's office. If a card is lost, a charge of \$10.00 will be made for a replacement. Replacements are handled by the office of the dean of men, 203 Reynolda Hall.

ORGANIZATIONAL CONDUCT

Office's of organizations should insure that reason and responsibility characterize functions of their respective groups. Organizations are subject to the same conduct regulations as are individuals, and judicial action may be taken against an organization which permits its members to violate the University's code of conduct at a group sponsored function. Such action does not preclude disciplinary action against the individuals involved.

RESIDENCE HALLS

- a. Occupants are expected to refrain at all times from making excessive noise. Students must not interfere with the comfort or rights of other students.
- b. The use of a residence hall room as a sales office or store room, or the solicitation of sales or gifts on campus without permission in writing from the dean of men is prohibited.
- c. Animals are not permitted in the residence halls.
- d. Refrigerators which meet University standards(maximum 1.5 amps/5 cubic feet) are permitted. Musical appliances, hair dryers, and small coffee pots with thermostatic controls are also allowed.

- e. Electrical appliances including, but not limited to, non-automatic coffee pots, toasters, ovens, hot plates, skillets, are *not* permitted in residence halls because of fire, safety, and sanitary regulations. Cooking and ironing are restricted to kitchens and ironing rooms.
- f. Air conditioners are permitted only with a certified medical statement. Permission from the director of housing must be obtained. Permission will be granted for medical reasons that are documented prior to the registration of the air conditioner. A \$25.00 electrical surcharge will be collected at the time of registration.
- g. Water beds are not allowed in residence halls because of potential leakage and damage to building structure.
- h. Furnishings are not to be used for any other than their intended purpose. University equipment, furniture, or furnishings may not be removed for any reason without permission.
- i. Students are not permitted on the roofs of any University building. The graveled roofs of the men's residence halls should not be used because of potential for personal injury.
- j. Students are not allowed to entertain members of the opposite sex in their residence hall room except during approved open houses (see policy on open houses).

HOUSING AGREEMENTS

TERMS AND CONDITIONS

- a. Each student is responsible for knowing and observing the principles and policies governing conduct and procedures as stated in the RULES AND REGULATIONS section of the *Student Handbook*. These statements are the "terms and conditions of occupancy" for living in Wake Forest residence halls. Students found to be in violation of these regulations may forfeit the privilege of living in University housing.
- b. The housing contract extends for one academic year, and only full-time undergraduates are eligible for housing.
- c. The University agrees to make the room available from the day before registration (or such time as the student is notified to report), except during recesses of the University, until twenty-four hours after the student's final academic examination for the semester or after termination of student status.
- d. If a student fails to occupy the assigned room within forty-eight hours after the first day of registration without giving the director of housing proper written notice of late arrival, the student's room assignment will be cancelled.
- e. Each student must occupy his or her room in person and may not sublet it to another person. There may be no changes in assignment or room without advance approval from the director of housing. Any changes made without permission will result in a \$20.00 fine per person.
- f. Wake Forest assumes no responsibility for loss or damage to a resident's personal property. Students should consider purchase of insurance or the extension of parents' insurance to cover such losses.
- g. Students are responsible for completing all registration and check-out procedures relating to the use of residence hall space. A fine of \$25.00 will be levied for failure to follow check out procedures.

- h. The University reserves the right to make room assignments considered to be in the best interest of the institution and the student body. Students who are assigned for the fall semester and are academically deficient at the end of the spring semester forfeit their room assignments. Students in this category who attend summer school and become eligible to continue in the fall will be placed on a waiting list for housing. Students who are accepted to the University as day students and desire housing must apply each year for housing.
- i. Currently enrolled students who decide not to live in a residence hall, after having reserved space, will be liable for rent for the full academic year. Prorated refunds are made to students withdrawing from the residence hall only if the student is graduating or he/she does not enroll for the spring semester. Students are not entitled to refunds if they are suspended from the University or removed from University housing for violation of principles of conduct or procedural matters.
- j. In the event of mechanical difficulty (i.e., with heat, hot water, etc.) or interruptions of electrical power or water service, the University will make reasonable efforts to restore service. However, in no event shall there be any abatement in residence hall rates because of the University's inability to restore service after making a reasonable effort, nor shall the University be liable for such failures.
- k. The University does not assume responsibility for any suit, action at law or other claim arising out of injury to the student's person or property while an occupant of a residence hall.

UNIVERSITY RIGHTS

a. Residence hall staff and custodial and maintenance personnel may enter assigned rooms at reasonable hours for purposes of inspection, maintenance, or repair to rooms and furnishings, or for reasons of health and safety.

Search of residence hall rooms may be made by authorized University officials, including residence hall staff, in emergency situations where life or property appear to be in danger, or for purposes of investigating a suspected violation of state or federal law or University policy where reasonable cause has been established.

b. The housing office has the right to levy and collect charges for damages or fines for unauthorized use or alterations of rooms, equipment, or buildings; for special cleaning necessitated by improper care of rooms and equipment; and for non-compliance with registration or check-out procedures.

c. The director of housing reserves the right to require single occupants living in double rooms to move together in order to free double rooms for others.

SERVICES FURNISHED

a. The University furnishes each student living in University housing with a twin size bed, chest of drawers, closet, desk, and chair. Students may provide draperies or other decorations. The University does not provide linen or pillows.

Custodial service is provided for residence hall areas other than students' rooms. Students are responsible for maintaining orderly and sanitary conditions within their rooms.

OPEN LOUNGE POLICY IN WOMEN'S RESIDENCE HALLS

The purpose of open lounge policy is to provide residence hall occupants with a framework for study, social events, and casual discussions with students, faculty, and the administration of Wake Forest University. Security and individual rights must be uppermost in any policy affecting the residents. Therefore, an effort has been made to devise an Open Lounge Policy that is effective.

I. Guidelines

- A. Areas which may be considered for open lounge policy are: individual hall lounges, study rooms, kitchens, and laundry rooms. Hallways are not considered open lounge areas.
- B. Men visitors are encouraged to use house phones to call guests, but may pass through a hall way to knock at a resident's door for the sole purpose of announcing arrival, after signing a roster at the desk at the entrance area, and must then proceed immediately to designated lounge areas. Upon leaving the building, he signs out.
- C. All entrances and exits must be via the front doors.
- D. Maximum hours are 5 p.m. to closing Monday through Friday; noon to closing Saturday and Sunday.
- E. The Staff member at the desks or any resident or staff member elsewhere in the building may ask any male visitor for identification.

II. Establishing Policy for Individual Hall

- A. The WRC dorm representative will present the plan, emphasizing security, intervisitation policy, and time limits, reports, and other information she deems necessary.
- B. Each hall will vote:
 - 1. If men are permitted in hall lounges.
 - 2. If men are permitted to knock to announce arrival.
 - 3. Days and hours within allowed parameters. (75% majority of residents of a hall required before a policy is to be approved.)
- C. Schedules of open lounges will be posted in the following places:
 - 1. At reception desks
 - 2. At lobby phones
 - 3. At doors on stair landings

III. Implementation

- A. WRC representatives will have residents sign statement setting forth days and hours. Final approval is by personnel deans.
- B. As soon as possible, the policies will be implemented.

IV. Enforcement

- A. Violations of the WRC open lounge policy are to be handled in the same way as housing contract violations; i.e. the R.A. files an incident report which is turned in to the director of residence life who then directs the reports to the appropriate administrative attention.
- B. WRC house presidents, vice presidents, and hall representatives are responsible for impressing upon residents the need to comply with the open lounge policy; i.e. to call meetings at the request of any resident, R.A., director of residence life to deal with hall members' flagging consciousness of the open lounge policy. In addition, the house presidents are to provide to the WRC coordinator monthly summary statements of the effectiveness of the policy evaluating the

overall attitudes, atmosphere, and compliance in their respective residence hall section. The coordinator in consultation with the director of residence life will evaluate the statements and determine if the attitudes toward or compliance with the policy is within the intended boundaries. If necessary, action will be taken from calling hall meetings to raise consciousness, to advising the administrators concerned with housing contract violations that the privilege be revoked.

V. Standards of Conduct

A. Each hall is encouraged to work cooperatively as a community and individually to insure that the open lounge area is kept orderly and that among the hall residents a mutual understanding or, and sensitivity to others exists.

VI. Revision

A. Each hall retains the right to revise its policy as the need arises within the specified parameters and will vote on the hours, days, and places of open lounge at the beginning of each fall term.

POLICY SECTION

ALCOHOLIC BEVERAGE POLICY

Students are subject to all state and local regulations concerning the use of alcoholic beverages. Public display of alcoholic liquors, wines, or beer in residence halls or elsewhere on campus is prohibited. Unbecoming behavior or any conduct violation committed by a student under the influence of alcohol will be dealt with severely.

State regulations especially relevant to University policy specify that (1) it is unlawful for a person under eighteen to buy or possess wine or beer, or for others to sell or give any malt beverages or fortified wine to any person under eighteen years of age or (2) it is unlawful for a person under 21 to buy or possess alcoholic beverages or for others to sell or give any alcoholic beverages to any person under twenty-one years of age.

Alcohol, liquors, wines, or beer may not be displayed in the following: all classroom buildings, all spaces in Reynolda Hall, the library, the gymnasium, Wait Chapel, and Wingate Hall; all areas outside buildings, including lawns, courtyards, and balconies; grounds and buildings of Reynolda and Graylyn Estates; all parlors and lounges and corridors of Bostwick, Babcock, Johnson, New Dorm, the Townhouse, Amos and Bernard Cottages, and the central lounges of Davis and Taylor.

AMPLIFIED MUSIC

Amplified bands and juke boxes will be restricted from performing or being played after 12:00 midnight Sunday through Thursday, or after 1:00 a.m. Friday and Saturday nights. A fine of \$60 per hour or fraction thereof will be levied for violations.

OVERNIGHT GUEST POLICY

All overnight guests must be registered by their host with the head resident or director of residence life. Registration must include names of host and guest, length of stay, home address, name and address of nearest relative, and auto license number. A temporary I.D. card will be issued by the head resident or director of residence life. The University will not be responsible for guests articles missing from rooms or damage to guest's personal effects during the visit. Should a guest violate a regulation, the host will be subject to such a penalty as determined by the appropriate authority. For a guest to enter one of the buildings which has been secured for the night, he/she must present the temporary I.D. card and an additional identification (such as college I.D. or driver's license). A stay of seventy-two hours should be considered a maximum. Overnight guests during the week are discouraged.

MOTOR VEHICLES

All students, faculty, staff, employees, and concessionaires must register all vehicles they operate on the campus whether or not they are owned by the operator. Vehicles may be registered at the security and traffic office, room 2 Reynolda Hall.

Student registration fees for all automobiles are as follows:

- \$30.00 for the school year (full registration)
- 2.00 for each additional sticker
- 15.00 for the spring semester (includes summer session)
- 10.00 for the summer session
- 10.00 per semester for students enrolled in only one course

Registration fees for motorcycles and other two-wheeled motor-driven vehicles are as follows:

- \$10.00 for the school year
- 5.00 for the spring semester (includes summer session)
- 2.00 for the summer session

Bicycles must be registered with the City of Winston-Salem.

OPEN HOUSE

Under specified conditions open houses may be approved in the residence halls. Terms and conditions of approval are as follows:

A. During the first two weeks of the fall term each living unit will meet to determine the nature of its open house contract. The residents will design their contract from the options listed below, and the contract will be effective upon an affirmative vote of 65% of the residents eligible to vote in each specific living unit.*

1. Open house may be held each Friday and/or Saturday when 50% of the residents affected by the proposed activity sign a petition favoring it. This option requires that a separate petition be signed each time an open house is held.
2. Open house may be held each Friday and/or Saturday in conjunction with a planned event. A planned event has been defined as an activity in a common area which provides an opportunity for social interaction to all residents of any given living unit. This option

will not require a separate petition each time an open house is held. Each living unit must state the beginning and ending time of the potential open house activity as a part of the contract on which it votes. An open house must be scheduled between noon and 1:00 a.m. on Fridays and Saturdays.

B. Each living unit will meet a second time (or subsequent times) to ratify the final open house contract, which must include the open house purpose, the agreed upon hours for the open house events, the criteria governing these events, and the responsibilities of the participating students. This contract will be signed by each resident who wishes to participate in the open house program of his/her respective living unit.

A living unit has been defined as

- A social fraternity
 - The "A" side of a women's hall and New Dorm
 - The "B" side of a women's hall and New Dorm
 - Huffman Hall
 - An MRC house plus independent resident men.
- (Efird Hall is aligned with Taylor House)

CRITERIA FOR APPROVAL OF OPEN HOUSE EVENTS

A. Any organization planning an open house must fulfill the following requirements:

1. By Wednesday noon preceeding the Friday or Saturday events, a student representative will inform the director of residence life or head resident of the unit's desire to have an open house.
2. The professional staff member or head resident and the sponsoring students in each living unit will jointly determine the hours of the open house, depending on the nature of the event and the availability of students for supervision. It is recognized that any given event or program may not proceed continuously for the entire length of the open house. It is expected that in the judgment of the sponsoring group and the professional staff the event will be of sufficient length to fulfill responsibly the goals of social interaction for the occasion. Five to six hours shall be considered a reasonable time for an open house.
3. The student representative will post in prominent places (e.g., bulletin boards or stairwells) the date, hours of the event, names of the students in positions of responsibility during the activity, and the nature of the open house event for each living unit. Should an open house event not be held, a notice must be posted to that effect and a representative of that living unit should inform the director of residence life or head resident of the cancellation as soon as possible.
4. Sponsored events must be in keeping with the social regulations of the University.
5. Events must potentially include most, if not all, of the members of any given living unit.
6. Adequate student and professional staff supervision must be provided for all open house events.

The supervisory responsibilities of student representatives will include the following:

- a. To determine as nearly as possible that the goals of each respective open house event are being met by the participants.
- b. To know the general whereabouts of the residence hall staff member on duty.

- c. To call upon the student leader of the living unit if needed to resolve problems during the course of the event.
- d. To see that all visitors depart at the conclusion of the open house.
- e. To be responsible for filing an evaluation report describing the event with the appropriate staff member by Wednesday noon following the event.
- f. To be responsible for reporting violations to the appropriate director of residence life or head resident on duty.

7. Living units will be expected to sponsor a variety of events during the course of the year.

8. When living units do not sponsor open house events, it is possible for subgroups to develop an event for which an open house might be approved. Open house requests by subgroups must meet all open house events criteria. A subgroup must involve at least ten persons.

B. Infractions will be reported to the president of the living unit and director of residence life or head resident. The judicial procedure pertaining to the individual and/or organization will be followed.

C. Repeated violations of the open house regulations may result in the loss of the privilege. Such decision will be made by the director of residence life or head resident. Appeals may be made to the student judicial board.

Participating Resident Responsibilities

A. Each participating resident must assume the responsibility of informing guests at each function of the regulations governing open house events.

B. Each participating resident must comply with those facets of the University regulations which are reasonably applicable to the open house program. In the women's residence halls the front doors are to be used for the departure of non-residents out of deference to the security of hall residents.

Open Lounges

All men's lounges will be open to women and other authorized persons from 9:00 a.m. until the closing hour of the Wake Forest women's residence halls.*

Each organization is responsible for the actions of its guests.

Women's Lounges

All entrance level lounges in the women's halls will be open to men and other authorized persons from 9:00 a.m. until closing.*

Sunday through Thursday 12:00 midnight
Friday and Saturday 1:00 a.m.

Hallway lounges may be open from 5:00 p.m. until closing or for less time if a hall so votes. Guests using the hall must sign in at the main desk.

Student Records

After students are enrolled, undergraduate admissions records are transferred to the offices of the dean of the college and the registrar. Periodically, records in other offices are expunged if the information they contain is no longer considered necessary.

Access by students to records is provided upon written request, except for those documents to which a student may have chosen to waive his/her rights of access or those excluded by Public Law 93-380 (Buckley Amendment).

Challenge of contents of records is handled through the appropriate official responsible for keeping the records.

The following directory information concerning students is made available upon request: name, address, telephone listing, date of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of University attendance, degrees and awards received, and the most recent previous educational agency or institution attended.

Records not available to the student are these:

- a. Financial records of parents (Parent's Confidential Statement-ETS)
- b. Confidential letters of recommendation which were placed in the student's educational record prior to January 1, 1975, if such letters or statements are not used for purposes other than those for which they are specifically intended,
- c. Confidential recommendations executed on or after January 1, 1975, for which the student may have chosen to waive his/her access rights,
- d. Records maintained by a physician, psychiatrist, psychologist, or other recognized professional or paraprofessional,
- e. Records of institutional, supervisory, and administrative personnel, and ancillary educational personnel which are in the sole possession of their maker and which are not accessible or revealed to any other person except a substitute,
- f. Law enforcement records which are not made available to persons other than law enforcement officials of the same jurisdiction.

Visitation

Women are not permitted on balconies or in suite hallways, stairwells, or rooms in the men's residence halls, except during the hours and in the specific areas covered by an administration approved open house. (See Open House Policy)

Men are not permitted in balconies or in hallways or rooms in those areas of the women's residence halls assigned to women. Exceptions are permissible in the following situations:

1. Passage through a hallway, but not stopping at rooms, on the way to a lounge during open lounge hours.
2. During the hours and in the specific areas covered by an administration approved open house.

Responsibility is shared by men and women who are found to be party to a violation of this policy regardless of where the violation occurs. Violations will be referred to the case referral panel.

BOSTWICK—JOHNSON RESIDENTS AFTER—HOURS KEY SYSTEM

When returning to the residence hall after it has been secured for the night, the following procedure must be followed:

Key Check-out

1. Keys will be checked out at the guard's station of the New Dorm when students are ready to enter the building.
2. Students must present their University I.D. to the guard or be identified by the picture file.
3. Students must complete a form at the guard's station.
4. The issued key must be used immediately to open B side door of Bostwick or Johnson.
5. After the door is securely closed, the key must be inserted in key depository at the desk inside the door.
6. The guard will not be required to escort a woman to either building unless she so requests and is willing to wait until the guard is free.
7. The guard will collect the keys at least every two hours throughout the night.
8. If a key has not been turned in by the time of the guard's collection, he will telephone the student, who will be required to bring the key to him immediately.
9. Attached to the key will be a plastic tag with a matching key number, imprinted with penalties for misuse.
10. If several women from the same residence hall come at the same time, only one will be issued the key for the group, which will be indicated on the roster, but each will sign the roster.
11. Guests will not be issued keys. They will go to New Dorm, present the temporary I.D., and wait until the guard or a resident can escort them to the building.

Penalties

1. An unreported key will result in the guard calling the person issued the key. Such call-down will result in an automatic \$5.00 fine.
 2. A lost or unaccounted for key will result in an automatic \$50.00 fine to the woman issued the key unless it is turned in within twenty-four hours.
 - a. If a lost key is found and turned in later, prior to a changing of the plug-system, the woman may apply for a refund.
 - b. Payment is made to the treasurer's office.
 - c. Failure to pay a fine will result in suspension of the room contract.
 3. A person not properly shutting the door or propping any door open will be subject to the policies for back doors—i.e., possible suspension of room contract and judicial review.
 4. Responsibility for a door found open will be assumed for the last person issued a key.
 5. A woman found admitting a man to the building after hours will be subject to suspension of room contract. Both parties will be subject to judicial board proceedings.
- One lost key will constitute a security risk and result in replacement of the system.

FRESHMAN FOCUS

This section of the handbook was written by students who have only a little more seniority than you, the new freshmen. We hope you are looking forward to “jumping into Wake Forest,” and that the comments and opinions in this “Freshman Focus” section will help your “plunge” exciting. You may find yourself referring to it to get an opinion or fact which may not be in the other section on procedures, policies and such.

Nothing we can write will compare with your own experiences and perspectives, so be prepared for a certain degree of uncertainty. You’re starting an adventure that can take you anywhere you want to go.

Anne Calkins ('79)

Cindy Darnell ('79)

Caroline Moore ('79)

Editors



THIS IS WAKE FOREST

Your introduction to Wake Forest will be orientation if you didn't participate in the pre-school conference. Keep alert to all the activities — don't miss the opening convocation with the professors in academic robes, and take advantage of the first mixers to get to know people.

You'll soon be thrust into the mainstream of college life. Before fall sets in, the Men's Residence Council (MRC) sponsors a raft race on the mighty Yadkin. The post office, Pit, and reserved book room become sites for frequent freshman rendezvous. Men can join residence houses which plan social activities for independents, organize trips and activities, and have house parties. The men serenade at the women's dorms, singing by candlelight to the women listening on their balconies, and the women return their songs. Women, you may be flattered by the rush of upperclassmen; but remember, freshmen are the guys you'll be with for four years. Men, be persistent! Typical weekend activities are the College Union film series, artist and lecture programs, concerts, open house activities, and the Tavern-on-the-Green — a favorite off-campus pub. In addition, the theatre will schedule performances throughout the year in the new Fine Arts Center. Fall heralds many exciting events including football games, Homecoming, and rolling the Quad after a Deacon victory. The mountains beckon in their autumn glory, but they're no excuse for falling grades.

Halloween means masquerade parties at the fraternities and MRC's Red Garter Weekend. After Thanksgiving vacation, the basketball season opens, and students show their enthusiasm by camping out for ticket pickup and crowding into the Winston-Salem Memorial Coliseum to support the Demon Deacs. Women's basketball and volleyball teams provide exciting viewing too. December brings the Women's Residence Council (WRC) Christmas dance. Here's your chance, women, to ask

out that enigmatic man. Final exams cause everyone to crack down, but the pre-Christmas season is a special time. Student groups go caroling, the choir presents a beautiful Christmas concert, and there are parties all over campus. The highlight of the Christmas season is the annual Moravian Love Feast. This candlelight worship service is in Wait Chapel, with traditional Moravian coffee and buns. Although Winston-Salem can't boast New England drifts, there will probably be a light snow sometime after the holidays, when the Quad becomes the scene for elaborate snowball fights.

The second semester brings a flurry of new activities. Society rush and fraternity rush begin. For women, societies are campus organizations which offer everything from social outlets to service projects and always friendship and fun. The fraternities also rush for new members after a semester of open activities. Some of the frats have big dance weekends. Clubs and organizations such as the Baptist Student Union, Afro-American Society, and Maritimers will also be busy planning spring activities. Challenge '77 is a week-long thematic seminar held in February; College Bowl provides intellectual competition to interested teams and supporters; the well-attended Dinner Theatre is in the Magnolia Room; and Reynolda Gardens bloom once again.

Spring break falls somewhere among all those activities and is greeted with anticipation. People take off in all directions, and Wake Forest students manage to find each other in the oddest places. Florida attracts many people, but no matter where you go you'll enjoy that week of rest and relaxation. Once back at school, you'll find the second half of spring semester is busy and active. Societies enter fund-raising competitions during Sigma Chi Derby Week, and all the fraternities participate in Greek Week, which culminates in a spirited and talented(?) Greek Week sing in Wait Chapel. Students line up along the tennis courts and baseball diamonds to watch the Deacs in spring sports action. Easter can be observed by attending the famous and beautiful Moravian sunrise service in Old Salem. WRC sponsors Women's Celebration Week and a spring dance; another raft race is launched; student government elections are held; and intramural sports programs engender fierce competition. The spring weather is gorgeous, and many students hit the sun decks. A word of caution: don't let spring catch you behind in your work — it only gets harder to catch up as exams loom in the nearing future. Steeplechase and Beach Weekend are one last fling, and the *Howler* is distributed. Graduation is held on the Quad, finishing the school year. You may not be able to imagine it now, but your freshman year will be gone before you know it!

PRE-SCHOOL RETREAT

Described by some students as Wake Forest at its best, the pre-school retreat is scheduled for August 23-26 at nearby Camp Hanes. Sponsored by the campus ministry, this retreat offers small group discussions, workshop services, mini-courses, skits, recreation, and opportunities to meet professors and other students informally. This year's theme, "Welcome to the Cuckoo's Nest," should be a real Academy Award winner. Friends you make on retreat will give you a foothold on campus life and really strong friendships at the beginning of the year. You'll get a brochure about the retreat — give it special consideration. Arrangements are made to deposit your belongings in your residence hall room immediately beforehand.

ORIENTATION

On your mark . . . get set . . . go! This week is the beginning of four great years, but you have to be especially alert to everything going on. Enjoy it — it's a fast-paced introduction, and you can meet a lot of

people. During the summer you will get the facts about your orientation group and your faculty and student adviser. You and the other fifteen members of your orientation group will get together those first few days so your advisers can explain a few things and answer your questions about school. This group also provides your first social contacts, and you'll be doing a lot together as everyone gets settled. Sometime during that first week you'll probably go to your faculty adviser's home for dinner and a discussion on your required summer reading. Others will have peer advisers — upperclass students who perform the same function. There will be mixers and parties from the first night you are here to get freshmen together with each other and upperclassmen. Once classes start, don't hesitate to ask questions about buildings and class locations. You may embarrass an upperclassman who doesn't know his way around either! The whole purpose of Orientation week is to get you, the new student, familiar with Wake Forest, so try not to be overwhelmed. Get out and enjoy it before more serious business begins.

REGISTRATION

Registration at Wake Forest is a confusing experience, and it frustrates many a student. It's not difficult, and you *will* live through it. You'll receive a schedule of classes from your faculty or peer adviser during Orientation, and he/she will help you plan your schedule.

Registration is in Reynolda Hall, with students registering in alphabetical order. You'll be running up and down stairs, to and from your adviser for schedule approval. Your adviser will give you all the hints and help you need in order to get the classes you need and want. Be sure to sign up for library orientation, a valuable tour that will make your next four years much easier. Also be sure to bring a black pen, because any writing must be done in that color, and don't forget to have your student I.D. card with you. Before you leave the last room, pick up your athletic pass.

THE QUAD (OR PLAZA, AS YOU PREFER)

So named because it is the quadrangle area that comprises the north half of campus, the Quad is surrounded by the men's residence halls (Kitchin, Poteat, Taylor, Davis, Huffman, and Efird), Wait Chapel, and Reynolda Hall. On the ground level of Kitchin House you'll find the Deacon Shop, which has Wake Forest memorabilia and a barber-beauty shop; in Efird Hall, the Center for Psychological Services; in Taylor House, the bookstore, which stocks just about every conceivable academic necessity; in Davis House, the Wachovia Bank branch office and the Sundry Shop, where you can find toilet articles and lots of "et cetera."

Wake Forest students take pride in the beauty of the campus, but they sometimes forget that it takes cooperative effort to keep the grassy areas beautiful. We want you to feel free to sit under the trees or enjoy the feeling of grass between your toes when you walk barefoot. But we ask you *not* to make "no-grass" paths on the Quad by taking short-cuts from one side to the other.

ROOMMATES

As far as interpersonal relationships go at school, the person you'll be closest to in sharing territory is your roommate. A lot of time is spent matching up students as roommates, so most of you will get along. Force yourself, if writing is difficult, at least to get in touch with your roommate *before* you get to school so you don't walk into the room and meet this stranger who'll be your living partner for the next year. The University staff can't guarantee perfection, so the two of you

may not be compatible in every respect. Just remember that you don't necessarily have to become the greatest friends — you just have to be willing to adapt to someone else's lifestyle. There's always room for give and take, so if problems arise, compromise. This demands maturity and is a valuable college experience. You may even like it!

YOUR ROOM

Dorm rooms are a little less than spacious, especially for the men who live in the rear suite rooms. You and your roommate can arrange everything to your own satisfaction. The University provides beds (twins for women and bunks for men), desks, chest of drawers, bookcase, bulletin boards, medicine cabinet, curtain rods, and window shades. Women also are provided with a large wall mirror and a green, blue, or gold rug (sorry guys!).

Decorating is definitely a matter for mutual decision-making. Discuss your ideas in early letters this summer before you decide to install your beloved collection of snake skins. Because of potential damage to walls, you aren't allowed to tack or tape, or to use putty or other adhesives on the walls; but you are provided with wooden moldings where tacking and taping are open season, so bring all your posters, planters, and so forth to liven up the basic "WaFU" room. Plants are a homey addition to any room, and even if you don't have a green thumb, the dorms usually have one semi-pro horticulturist who can diagnose a sick fern. Although the women usually take decorating very seriously, and the guys live in mere subsistence, some of the men's dorms boast of creative residents.

Unless you discover over the summer that your tastes run along the same lines or one of you has twin bedspreads, it may be easier to decide on them before you get here so you have one less worry. Pack your blankets, pillows, afghans, towels and washcloths, and sheets, too, if you'd prefer your own to those offered by the linen service.

CHECKLIST

- | | |
|---------------------------------------|---|
| 1. Window fan | 13. Can opener |
| 2. Mattress pad | 14. Typewriter |
| 3. Laundry basket or bag | 15. Storage chests for under the bed (beds are 11" off the floor) |
| 4. Desklamp | 16. Sewing kit, scissors |
| 5. Wastebasket | 17. Clothes drying rack |
| 6. Extension cords and three-way plug | 18. Bicycle |
| 7. Coat hangers | 19. Iron |
| 8. Bike lock | 20. Calendar |
| 9. Bed rest pillow | 21. Radio, stereo |
| 10. LOUD alarm clock | 22. Popcorn popper, pots, pans for cooking in kitchens |
| 11. Glasses, cups, silverware | 23. Automatic coffee pot |
| 12. College dictionary and thesaurus | (<i>must cut off automatically</i>) |

MEN'S RESIDENCE LIFE

If you have never lived in a group with seven other men, you have a real experience in store. When you arrive and meet your roommate and suitemates, you may be apprehensive. Soon you'll discover that your suitemates come from many different backgrounds; you'll have some great bull sessions ahead of you. The next suite is only a few feet away, so you don't have to limit your contacts to your eight-man nucleus. The value of suite life is learning to adjust and accept other people. The guys live close together in both a physical and social sense, so the experience provides a real growing and maturing process.

Loud stereos, people running in and out, and other disturbances can make study difficult. Working out problems is part of the group living experience. The solution is compromise, and sometimes that means finding another place to study.

If you are looking for more activity, frisbee throwing or a pick-up game of football are good possibilities. On weekends you can usually find a fraternity party, MRC function, or open house event in the women's buildings to attend.

When you finally get the telephone connected, respect the rights of your suitemates. Don't call your girlfriend long distance at three in the morning, and don't stay on for five hours at a time. Your suitemates will appreciate it, and so will your checking account when you get the phone bill. (In fact, many find it a better idea to find a local girlfriend.)

The men's residence hall complex consists of four major residence halls: William L. Poteat House, Thurman D. Kitchin House, Charles E. Taylor House, Egbert L. Davis House, and two smaller residence halls, Efird and Huffman. All freshmen are housed together on the third and fourth floors of the four main residence halls.

The architectural design of the four main halls is nearly identical, consisting of eight and ten-man suites, with entrances opening onto an outside balcony. The ten-man suites consist of four double rooms, two single rooms, and a bathroom. The eight-man suites consist of four double rooms and a bathroom. The rooms are designated A, B, C, D, etc. The front rooms, A and D, are somewhat larger than the back rooms, B and C. The rooms are not large, but adequate. Each has bunkbeds, two desks, chairs, two chests of drawers, wall mirror, and window shades. Decorating the room with rugs, curtains, posters, and so forth is at the student's discretion.

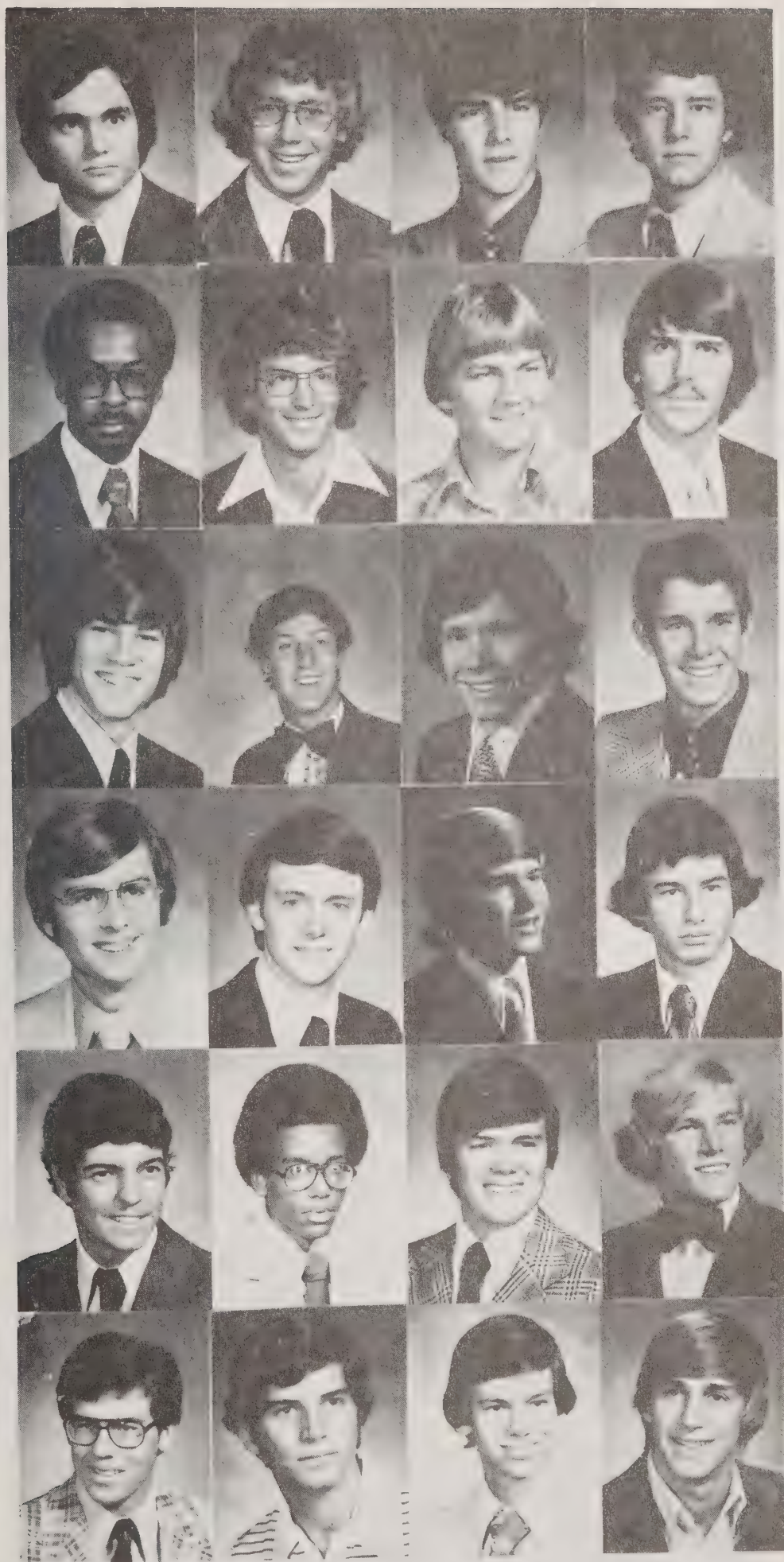
Individual roommate assignments are made on the basis of interests, initiative, and background. These assignments are made in an attempt to invite diversity and broaden the educational experience of each student. Room and roommate assignments are made without regard to race, religion, or national origin. Further, students who are close friends or from the same hometown or prep school are not assigned as roommates.

Room and roommate assignments will be mailed in mid-summer. It may be helpful to contact your roommate right away to begin to get to know him and to discuss what to bring in order to avoid duplication.

Students often bring more clothes, appliances, sporting equipment, and other things than they need or can possibly use. Closet and storage space is limited and will be shared with your roommate. Space can be saved by waiting until Thanksgiving to bring your heavy winter clothes. (Students should carefully note the terms and conditions of the housing contract as outlined on page 15 of the *Student Handbook*.)

MEN'S RESIDENCE HALL STAFF

	NAME	POSITION	ROOM	PHONE
KITCHIN	Robert Zeliff	Head Resident	Lodge	
	Bobby Glover	Resident Adviser	109D	724-3567
	Ray Stoval	Resident Adviser	204D	724-1039
	Roger Pearman	Resident Adviser	303D	723-3467
	Tom Fulghum	Resident Adviser	307D	724-2522
	Brad Zabel	Resident Adviser	313D	727-0599
	Richard Hooley	Resident Adviser	403D	725-5537
TAYLOR	Steve Janosik	Director of Residence Life	Lodge	
	Glenn Cook	Resident Adviser	107D	727-0848
	John King	Resident Adviser	208	
	Scot Roy	Resident Adviser	303D	724-0634
	Bill Wyttenbach	Resident Adviser	308	727-0657
	Matt Booher	Resident Adviser	313D	725-2653
	Al Fitzgerald	Resident Adviser	403D	727-0598
EFIRD	Nick Pantinakis	Resident Adviser	211	748-8115
POTEAT	W. Douglas Bland	Director of Residence Life	Lodge	
	Richard Archer	Resident Adviser	101D	727-0242
	Brad Bute	Resident Adviser	203D	727-0628
	David Harwood	Resident Adviser	313D	727-0756
	Greg Slaton	Resident Adviser	308	
	Dan Haller	Resident Adviser	313D	724-2673
	Ryland Roane	Resident Adviser	403D	725-0892
DAVIS	John Cooke	Head Resident	Lodge	
	Bill Malm	Resident Adviser	104D	727-0648
	Arthur Edmonds	Resident Adviser	208	
	Tony Rubino	Resident Adviser	303D	725-2123
	Tim Herrick	Resident Adviser	308	
	Jeff Parno	Resident Adviser	313D	727-0951
	Walter House	Resident Adviser	403D	748-8377
HUFFMAN	Don E. Brown	Head Resident	105	
	MRC House Governors			
	Kitchin — Dave Bozeman			
	Taylor — Tom Oakley			
	Poteat — Ralph Oakley			
	Davis — Bob Bethea			



R. Archer
M. Booker
B. Bute
G. Cook

A. Edmonds
A. Fitzgerald
T. Fulghum
B. Glover

D. Haller
D. Harwood
I. Herrick
R. Hooley

W. House
J. King
B. Malm
N. Pantinakis

J. Parno
R. Roane
S. Roy

T. Rubino
G. Slaton
R. Stovall

B. Wyttenbach
B. Zabel

WOMEN'S RESIDENCE HALL STAFF

Babcock

NAME	POSITION	ROOM	PHONE
Louise Denham	Head Resident	B Apt	
Tresca Allsman	Residence Adviser	12 A	727-0495
Mary Keohne	Residence Adviser	112 A	727-0988
Jay Pendleton	Residence Adviser	216 A	724-0969
Ann Heffelfinger	Residence Adviser	316 A	748-8329
Miriam Acker	Residence Adviser	101 B	727-1896
Holly Huffman	Residence Adviser	216 B	724-9766
Karen Crutchfield	Residence Adviser	311 B	723-5450
Nancy Gunzenhauser	House President	214 A	724-0969
Amy Warstler	House President	305 B	723-7894

Bostwick

NAME	POSITION	ROOM	PHONE
Jessica Gibbs	Head Resident	B Apt	
	Director of		
	Residence Life	A Apt	
Marie Anderson	Residence Adviser	3 A	748-8721
Mary Bolding	Residence Adviser	109 A	727-0323
Jeannie Eldridge	Residence Adviser	213 A	723-6630
Bobbie Grovert	Residence Adviser	310 A	727-0853
Liz Loden	Residence Adviser	18 B	724-0718
Libby Pee	Residence Adviser	123 B	727-0655
Grace Hancock	Residence Adviser	231 B	724-3860
Margaret Rogers	Residence Adviser	325 B	723-7032
Peggy Sheehan	House President	3 A	748-8721
Betty Jo Zimmerman	House President	21 B	724-0718

Johnson

NAME	POSITION	ROOM	PHONE
Josephene Holding	Head Resident	B Apt	
Ann Moylan	Asst. Head Resident	A Apt	
Othilia Carey	Residence Adviser	4 A	725-3495
Judy Peterson	Residence Adviser	201 A	723-7656
Nancy Bell	Residence Adviser	313 A	727-0735
Susan Sowell	Residence Adviser	18 B	727-0850
SaraLunne Creel	Residence Adviser	124 B	727-0670
Carol Casper	Residence Adviser	231 B	761-0815
Linda Lail	Residence Adviser	325 B	727-0782
Lynne Reeder	House President	10 A	748-8816
Rosemary Batten	House President	18 B	727-0850

New Dorm

NAME	POSITION	ROOM	PHONE
Celeste Plassman	Director of Residence Life	Apt	
Tom Moore	Residence Adviser	15 A	725-4552
Jill McKinnon	Residence Adviser	101 A	725-8905
Bobbie Wrenn Banks	Residence Adviser	201 A	725-2237
Jenny Jean Downing	Residence Adviser	301 A	727-1815
Don Woodsmall	Residence Adviser	15 B	725-4552
Kathie Amato	Residence Adviser	102 B	723-3308
Jannie Pittman	Residence Adviser	201 B	724-6325
Debbie Owens	Residence Adviser	301 B	725-5802
Barbara Sudduth	House President	221 A	725-7132
Lynda Boozer	House President	207 B	727-0910



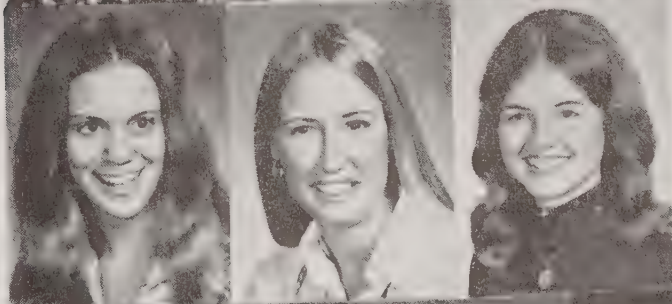
M. Anderson
R. Batten
M. Bolding
O. Carey



C. Casper
S. Creel
J. Eldridge

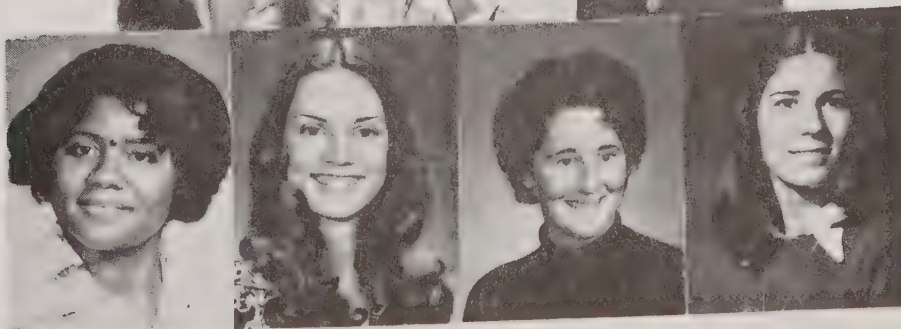


L. Lail
L. Loden
J. A. Moylan



B. Reeder
M. Rogers
P. Sheehan
S. Sowell

J. Owens
L. Pee
M. Peterson





WOMEN'S RESIDENCE LIFE

So suddenly you're sharing a bathroom with fifteen or twenty other women! You'll find that residence hall life calls for a great deal of flexibility and adaptability on your part. You're going to be living in close quarters with women whose lifestyles may be very different from yours. At any rate, you're in for a real experience (described by some as a blast!)

At first, your residence adviser (RA) will initiate hall activities to get everyone acquainted. Then it's up to you to get to know your "hallies." You'll find that hallmates will become your primary social group, especially in those first few weeks. That's great, but don't forget to extend yourself to other women in the dorms. Classrooms, mixers, parties, the Pit, C.U. activities, and the library offer great meeting places.

Every hall has its own lounge, which can be used for anything from open house activities to general recreation to a social spot. This is the place where popcorn gets devoured, television lures you away from your studies, and you entertain most of your "visitors." However, you may also want to establish lounge quiet hours so things will calm down some of the time.

Your hall will have a campus extension phone and one or two "outside" phones, and at the beginning of the year everyone will run down the hall every time it rings. The novelty wears off, so those who live near the phone hope the others will help with answering it, especially if they use it often. Don't talk to your "hometown honey" for hours on end, because you may be blocking an important call. Another helpful practice with phones is taking messages; leaving a message alleviates unnecessary grief.

SURVIVAL NOTES

During those first days you'll have to settle the particulars of setting up residence at Wake Forest.

(1) You'll visit the campus branch of the Wachovia Bank if you've established an account there to settle matters of checks and confirm the fact that you have an account. (Other bank branches are located near campus.)

(2) Your student I.D. is an absolute necessity for many services for example, so make this a priority. (See page 14 for explanation.)

(3) Meal cards can be picked up on the east ground level of Reynolda Hall. You don't already have to be on the food service lists; you can walk in and buy one if you decide to use this option.

(4) Linen service pick-up is in Reynolda Hall the first and second day you're here. You'll get your first linens and your box number and key.

(5) Go to the post office and make sure you know where your box is and get a key. You don't want to miss that first check from home!

(6) At first, your only telephone number will be a University three-digit extension, so people can reach you by calling the University number first and requesting your extension. Regular telephones will be installed by the phone company as soon as possible. Mid-year, we will all be confused when Ma Bell switches WFU to 4-digit extensions, but the better service will be worth it.

(7) One is easily lulled into a sense of false security on campus. However, there are occasional thefts and other unsocial occurrences. Check to see if your family's homeowner's insurance will extend to cover your belongings on campus, and record the serial numbers of your valuables. Students are encouraged to have items engraved with their Social Security number.

CLOTHES

Closet space is limited, so the first rule of thumb is to try to leave most of your heavier clothing at home until Thanksgiving. Under-the-bed storage boxes stretch available space.

A few clothing stereotypes exist on campus, and you may hear terms such as khaki, Topsider, or Izod spoken of with certain joking familiarity. Then there are jeans, flannel shirts, and hiking boots. A wide spectrum of acceptable dress exists, but the rule seems to be comfort and personal preference. Seasonal weather dictates light clothing for early fall, a sturdy raincoat and umbrella for later monsoons, and warm clothes for winter weather.

There's no special dress for football games, but some students take the occasion to wear something nice. Frat and house parties are a little more casual; how casual depends on you. Bring standard P.E. equipment (socks, shorts, bathing suit), and be prepared to buy a gym suit at the Deacon Shop. You can also find a variety of clothing bearing Wake Forest insignia there.

BIG SISTERS

Women, your Big Sister will be an asset to you when you arrive. You will hear from her this summer. She has been chosen because of her geographical proximity (some of you may laugh!). Write her to ask questions — she'll be glad to help you any way she can. When you arrive this fall, she'll drop by to see how you're doing, to talk, or to give moral support. She will be a friend and sounding board and will help during the big transition. You'll also go with her to the Big Sis/Little Sis picnic, where you can meet many more women residents than those on your hall.

ATTENTION MEN AND WOMEN!



(1) There is a kitchen located in the basement floor of Johnson and Bostwick for those midnight munchies.

(2) Most women find that the small food service meal plan is adequate.

(3) Bostwick and Johnson Dorms are connected by a graffiti-decorated tunnel which has a room of vending machines and an ice-maker in between. Welcome to "Vegas!"

(4) Both Bostwick and Johnson Halls have formal parlors with pianos, rec rooms with ping pong tables and televisions, trunk storage rooms, and sun decks.

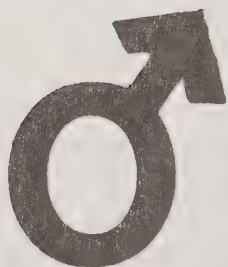
(5) Johnson Hall houses the laundry room. The number of functional washers varies periodically

with student care (too much soap foams us out).

(6) Most halls have ironing rooms, vacuum cleaners, and luggage rooms.

(7) Fire drills are held each semester, and your RA will discuss all the safety rules. Standing out in the two a.m. night air in your curlers is a rare character-building experience provided by law.

(8) Sun decks are in each women's building, so you can catch those rays and get an early start on your tan-ahead of your friends attending "Yankee" schools.



(1) Get to know your RA. He can broaden your social horizons by getting in touch with women RA's to line up activities. He's also the closest guy who can inform you of campus regulations or activities.

(2) Vending machines are located on the first level of all men's residence halls.

(3) Washing and drying are done only in the basements of Poteat and Taylor.

(4) The men's dorms have lounges with television and ping pong tables. In addition, Taylor and Davis Houses have new lounges located in the courtyards.

(5) In light of the male-female ratio, Wake Forest college in Old Salem. However, home territory has distinct advantages.

(6) Beware of non-social weekend traps such as pinball wizardry and television reruns. There are better things to do with your time (i.e., check out the other side of campus).

(1) Your *Freshman Register*, or "Look Book," can be picked up at the information desk a few days after school starts.

(2) Learn your hall/suite telephone number.

(3) Get in touch with your roommate early in the summer.

(4) Room security is your responsibility. You are advised to lock your room and take your key with you.

(5) The Sundry Shop is conveniently located on campus but is inconveniently more expensive than off-campus stores. Stock up when you find a ride to a shopping center.

(6) Don't buy your textbooks until you are registered for your classes and sure of the books you'll be using. Check out the APO student-run book exchange located in the basement of Reynolda Hall for better values.

(7) For P.E. and labs, don't forget to pack your old high school padlock.

- (8) Bikes are stored on the first floor level racks of both men's and women's dorms. They can still get wet, so you may want to bring a cover.
- (9) In addition to your personal bike identification, the Winston-Salem Police Department has a campus registration for bikes in the fall.
- (10) Athletic equipment may be checked out at the P.E. department on the second floor of the gymnasium.
- (11) A student directory is published in the fall and may be purchased at the information desk. It is a wise investment, because it has phone numbers for all the students, profs, departments, campus services, and offices. Students' home addresses are also listed.
- (12) This is a large college community, but it is still small enough for one person to make a substantial impact. As freshmen, you will have to make an effort to be known — DO IT! (It really isn't difficult.)
- (13) Any questions? *Ask your RA!*
- (14) Keep your eyes and ears open for what's happening. The information desk usually has a variety of informative materials, particularly a weekly guide to activities called *Cross Campus*.

ACADEMIA

Learning is the major purpose of the college experience. At Wake Forest you will find that learning is much more than simply burying your nose in books all year. A good student usually learns to budget time when he or she is involved in extra-curricular activities and tends to use time much more efficiently.

You will find that studying takes up much more time than it did in high school. There is no "sure way" to go about studying. You cannot just put in a certain amount of time that will assure you of a certain level of achievement. How much you study will depend on your personal study habits, the level of achievement you desire, your degree of motivation, and the courses you take. There are some general guidelines, however, which you may find helpful in studying.

STUDY HABITS . . . Because the courses are demanding, self-discipline is especially important. You must learn how to budget your time. It is vital to keep up with your work and not "put off until tomorrow what you could do today." Marking major tests and papers on your calendar to help you organize your time is a good start on work awareness.

Second, find a quiet place to study where you can concentrate on your work. Quiet, well-lighted areas with minimum distraction will enable you to accomplish more in a shorter time. There are desks in the stacks of the library, and classrooms in Tribble and Babcock Halls are sometimes open for students. The second level of the library (reserved book room) is open until 2:00 a.m. for late studying, but you may not be able to work productively if you are talking to your friends! In addition, your room or a quiet sunny place on the campus may prove to be good spots for studying. There are various lounges scattered throughout the men's and women's residence halls. The reading and listening rooms near the lobby in Reynolda Hall are always quiet.

When you study, it is especially important to realize the importance of breaks. Staring at a book for four hours will not be as productive as three hours of concentrated study. When you find yourself staring out the window, or can't remember what you just read, stop! A ten to fifteen minute break after forty-five minutes of study is considered a good ratio. You will find even a short walk outside will refresh you. Even so, your concentration will ebb as time goes on, so another helpful hint is that you should work on your hardest subject first, then do less difficult work at the end of the study period.



It is important to attend class regularly. Few tests are all from the book, and those class notes will count. Incidentally, studying in between classes during the day can prove very productive. Once again, wise use of available time that you might otherwise spend fiddling around gets things accomplished. Most freshmen are amazed at the amount of time they waste without realizing it.

Taking notes is a real problem for many students. One method you may find helpful is called the "Survey Q3R Method." Briefly, it states that you should *survey* your reading, looking for summaries. Then ask yourself Questions about the material, Read it, Recite to yourself answers to the questions you made out on the material, then Review it. Note-taking should not be too extensive, for if you write a morass of detail you may be unable to grasp the essential points when studying for the exam.

What method is best for you is a matter of personal preference. The Psych Center has copies of numerous pamphlets on studying.

ADVICE . . . If you have difficulty in a specific course, your professor can suggest help. Tutoring services can be arranged for many classes. Both your faculty adviser and the academic deans are there to help you.

FOOD AND ENTERTAINMENT

THE DEACON'S DELIGHT

FOOD

As a Wake Forest frosh, you will spend most of your time on campus. But after a while, the delicacies of the Pit just won't titillate the palate, or you'll get the munchies at odd hours. Below are listed many of the favorite centers for dining in WinstonSalem. Most are close to campus and easy to find. If in doubt, consult your RA for directions or other suggestions.

FAST FOOD

Pizza Hut — Italian food, salad bar S.W. Cherry Street
Pizza Garden — Pizza, sub sandwiches Cherry and 30th
Hoagie King — Hoagies and subs S.W. Cherry Street
Wendy's — Hamburgers, frosties 30th Street
TOG — Italian food, general menu, froth .. near Groves Stadium on 30th

RESTAURANTS

Staley's Open Hearth — General menu (24-hour)
across from Reynolda Manor on Reynolda Road
Western Sizzlin' — 30th Street inexpensive
Holiday Inn — Cherry Street moderately expensive
K & W Cafeteria — Coliseum Drive how hungry are you?!
Staley's Restaurant — Reynolda Road expensive
Pollirosa — 52-N exit Tobbaccoville \$3.00 buffet ("down home")
call for directions (boonies)
Le Chateau — 147 S. Cherry Street (at I-40) expensive
Salem Tavern — Old Salem, 736 South Main expensive
Zorba's — South Stratford, near Hanes Mall .. moderate (Greek, Italian)
Sam's Gourmet — Thruway Shopping Center moderate
Seafood 220 — Old Highway 421 inexpensive
Zevely House — 4th Street expensive

LATE NIGHT

Denny's — Cherry Street
I-HOP — Cherry Street
Coalson's — 500 Akron Street
Fat Mama's — ask for directions (gritty but good)

Those last two diners are known for their truckdriver atmosphere. Rather gritty, but the food is decent, good buddy.

DOUGHNUTS AND ICE CREAM

Krispy Kreme — South Stratford
Mayberry's Ice Cream — South Stratford or Northside Shopping Center
Dunkin' Donuts — 399 Peter's Creek Parkway
Baskin Robbin's — 387 Peter's Creek Parkway
Bresler's 33 Flavors — 472 Knollwood Street

After arriving at school in August, you will probably find you've forgotten something, or need three more extension cords. Below are listed the most convenient shopping centers nar campus.

College Plaza — North Cherry Street
Reynolda Manor — 2800 Reynolda Road
Thruway — Stratford Road
Pine Ridge — Across from Reynolda Manor, Reynolda Road
Hanes Mall — Silas Creek Parkway
Northside — Akron Drive

Many students at Wake Forest do not have cars. The transit company has a bus stop behind Wait Chapel, and buses run all day. The route will take you downtown every forty-five minutes, from 7:10 a.m. to 7:10 p.m.

The buses run to Reynolda Manor Shopping Center and Sherwood Plaza every forty-five minutes from 6:40 a.m. to 6:40 p.m. This service makes it possible to get off campus without any hassle.

ENTERTAINMENT

Though there are numerous movies, lectures, and concerts on campus and in Reynolda House, many people go off campus regularly. There is a wide variety of places to go, ranging from movies to bars to concerts. Favorite social spots for students include the following:
Simo's — 3122 Indiana Avenue typical broken-down college spot,
frothy beverages and good food
TOG — 30th Street besides food, the dancing and
social hangout for weekends
Safari Room — College Plaza a real zoo!

If the above suggestions don't provide enough action, check the following:

- Movie theatres (ask about discount tickets at the info desk)
Reynolda Theatre Reynolda Manor Shopping Center
Parkway Theatre Parkway Plaza Shopping Center
Parkview Twin Theatre Parkview Shopping Center
Thruway Theatre Thruway Shopping Center
Tours: Old Salem — a bit of the past — a beautiful look at Moravian Culture
Joseph Schlitz Brewery
Whitaker Park — R. J. Reynolds Tobacco Company
Miscellaneous: Ice skate at the Hyatt House, downtown
Concerts at the Greensboro Coliseum and at Groves Stadium

FRESHMAN FOCUS COMMITTEES
1976 - 1977

CHAIRPERSON: Caroline Moore

- FAC BOOKLET
Anne Calkins, Editor
Cindy Darnell, Editor
Laurie Doyle, artwork
Ken Baker
Bob Fraysse
Chip Ausley
Brenda Wofford
B. J. Zimmerman
Don Haller
Kim Thompson
- BIG SISTERS
Martha Clinkscales, Chairperson
Ginger Avent
Sharon Bowser
Beth Burton
LeAnn Clapp
Charlotte Darden
Laurie Ligon
Nancy Natelli
Jackie Nichols
Laura Smith
Kim Thompson
Donna Ward
Laurie Wilcher

- BIG SISTER/LITTLE SISTER
PICNIC
Debbie Winegard, Chairperson
Anne Rodman
Roxanne Cheek
Cathy Boyce
Laurie Ligon
- WOMEN'S RESIDENCE HALL
DOOR SIGNS
Nancy Dyson, Chairperson
Ginny Greiss
Susan Graham
Brenda Wofford
Jane Williams
Debbie Smith
Elizabeth Tornow
Nancy Young
- SUMMER ALUMNI TEAS
Rebecca Lee, Chairperson
Kim Williams
Lou Crocker
Sallie Adkins
Leanne Seaver
Sherrie Readling
Debbie Burns
Cathy Kuhn
Ginny Smith



CONSTITUTION OF THE STUDENT BODY

ARTICLE I — BILL OF RIGHTS

SECTION 1 — Every duly enrolled member of the undergraduate student body of Wake Forest University shall be a citizen of the student government with the right to vote in general elections and the right to be represented in the various branches of that government.

SECTION 2 — No student shall be denied his/her rights for reasons of race, religion, sex, class, or beliefs.

SECTION 3 — The judicial bodies of the student government shall not take disciplinary actions against any student without prior notice of the alleged violation and a fair hearing and trial by a student jury.

SECTION 4 — No student shall be denied the right to establish organizations and groups unless they conflict with the regulations of the University.

[According to the Trustee Bylaws, as amended on September 12, 1975, matters pertaining to student life, including all student organizations, are under the jurisdiction of the administration and the faculty of Wake Forest College acting jointly. The principal agency through which action is exercised is the Joint Committee on Student Life, which is composed of three members each of the administration, the faculty, and the student body.]

ARTICLE II — EXECUTIVE BRANCH

SECTION 1 — Members of the executive branch and their rights and duties.

SUBSECTION a — The president shall (1) call and preside over meetings of the student body, (2) appoint such committees as are necessary for the implementation of student government actions, (3) serve as chairman of the cabinet and the legislature's Committee on Committees, (4) serve as a non-voting member of the Student Budget Advisory Committee and appoint its three non-elected members, (5) upon invitation attend meetings of the Board of Trustees as a non-voting participant, (6) serve as a non-voting member of the legislature, and (7) seek information about University decisions concerning students and assist in its distribution.

SUBSECTION b — The speaker of the house shall (1) call and preside over meetings of the student legislature, (2) appoint committees within the legislature necessary to implement legislative actions, and (3) assist the president of the student government and serve as a voting member of the legislature only in the case of a tie.

SUBSECTION c — The secretary shall (1) serve as a voting member and keep the records of the legislature, (2) be responsible for student government correspondence, and (3) serve as chairman of the Secretariate Committee.

SUBSECTION d — The treasurer shall (1) serve as a voting member of the legislature, (2) have charge of all student government money and disburse it at the direction of the legislature, and (3) serve as chairman of the Student Budget Advisory Committee.

SECTION 2 — Executive committees and their functions.

SUBSECTION a — The cabinet shall consist of the chairmen of the standing committees and any temporary committees and be chaired by the president for the purpose of coordinating all student government actions.

SUBSECTION b — The secretariate shall consist of volunteer members and a paid staff organized and chaired by the student government secretary for the purpose of handling all clerical work for the various branches of student government.

SECTION 3 — Executive Advisory Committees and their functions.

SUBSECTION a — The Athletics Advisory Committee shall (1) research athletic practices for the student government and help carry out student government actions which pertain to athletics and (2) work with the faculty Athletics Committee in discussing policies for the athletic program and represent student opinion in such matters.

SUBSECTION b — The Food Services Committee shall (1) research procedures and policies of the University foods services company and help implement student government actions which pertain to food services and (2) work with the food services company and promote projects which will improve service to students.

SUBSECTION c — The Health Services Committee shall (1) research the procedures and policies of the University health clinic and help implement student government actions which pertain to health care and (2) work with the University health clinic in promoting better health services.

SUBSECTION d — The Psychological Services Committee shall (1) research the procedures and policies of the Center for Psychological Services and help implement student government actions which pertain to psychological services and (2) work with the Center in promoting better services.

ARTICLE III — LEGISLATIVE BRANCH

SECTION 1 — The legislative functions and composition.

SUBSECTION a — The functions of the student legislature shall be to (1) recommend recognition as well as suspension of student organizations, (2) censure student organizations which violate their constitutions, (3) articulate student wishes for the expenditure of funds which apply to student activities, (4) supervise the selection of student nominees for membership on faculty committees consistent with the Faculty bylaws, Item F.4., (5) promote, organize, and fund programs of benefit to the student body and community, and (6) represent the interests of students in social and academic matters.

SUBSECTION b — The student legislature shall be composed of 58 members: two non-voting members, the president and speaker of the house, and 56 voting members — the student government secretary and treasurer, one member of the Student Life Committee, seven representatives from Poteat-Huffman, seven representatives from Taylor-Efird, six representatives from Kitchin, seven representatives from Davis, four representatives from Bostwick, four representatives from Johnson, five representatives from Babcock, five representatives from the New Dorm, seven representatives from off-campus, and one representative from the Afro-American Society.

SECTION 2 — Standing legislative committees and their functions.

SUBSECTION a — The Committee on Committees, chaired by the president and composed of legislators, shall (1) publicize and explain the functions of available faculty committee positions, (2) solicit, interview, and recommend prospective faculty committee members to the legislature, (3) relay information and relevant actions between student government and student members of faculty committees, and (4) organize material from the various faculty committees and relay it to the student body.

SUBSECTION b — The Charter Committee, composed of legislators, shall (1) review the constitution and by-laws of any student group seeking recognition as an official Wake Forest University organization to see that its purposes do not conflict with University or student government regulations and that it does not discriminate on the basis of race or creed, (2) recommend the recognition of reviewed groups to the legislature, and (3) recommend suspension of any previously approved student organization which deviates from its accepted regulations and conflicts with University or student government rules.

SUBSECTION c — The Student Budget Advisory Committee, chaired by the student government treasurer and composed of one elected budget representative from each class, three appointed members, and the president, shall (1) examine and publish the appropriations of the funds which apply to student activities, (2) determine the wishes of the student body with regard to the spending of these funds, and (3) with the legislature's approval, devise and recommend a budget for the dispensation of these funds to the University vice president for business and finance.

SUBSECTION d — The Urban Services Referral Bureau, headed by a director approved by the legislature and composed of students and staff members, shall (1) coordinate volunteer services of students with community projects and needs and (2) promote student interest in community affairs.

SUBSECTION e — The Student Economic Board, chaired by a legislator and composed of at least one student from each class, shall (1) seek and publicize student price reductions at community business establishments, (2) work for better prices and services at the on-campus facilities, and (3) promote any programs which will provide needed goods at economical prices for students.

SUBSECTION f — The Publicity Committee, chaired by a legislator, shall (1) publicize projects of the student government, (2) gather information from all bodies and committees of student government, and (3) relay pertinent faculty, administration, and student government actions to the student body.

ARTICLE IV — JUDICIAL BRANCH

SECTION 1 — Code of Ethics. The following code of ethics for Honor Council and Judicial Board members is set forth as a proper guide and as an indication of what the University expects from the members of the two bodies.

SUBSECTION a — Canons. The judicial branch exists to promote justice and fairness, and thus to serve the individual student, the University, and the public interest.

(1) An Honor Council or Judicial Board member's public and official behavior should be beyond reproach and free from impropriety or the appearance of impropriety.

(2) With the exception of the prosecutor in his role as investigator, no case or pending case should be mentioned, commented upon, or discussed in any manner by any member except when the Council or Board itself is sitting to consider the case. This applies to both open and closed proceedings.

(3) No member should hear or entertain the merits or prejudice any case or pending case except when sitting as a member to hear or consider a case.

SUBSECTION b — Oath.

(1) Each newly elected member of the Honor Council and the Judicial Board shall, on an individual basis, take the following oath to be administered by the dean of the College: "I do solemnly swear (affirm) that I will work to the best of my ability as a member of the Honor Council (Student Judicial Board), that I will observe the Code of Ethics, that I will adhere to the judicial branch procedures, that I will support the student body constitution and the rules and regulations of the University, and that I will always be mindful of the interests of the student as well as of the interests of the University and the public."

(2) A member should not be swayed by partisan demands, public clamor, or consideration of personal popularity or notoriety, nor be apprehensive of unjust criticism.

(3) A member should disqualify himself/herself from cases which might justify the inference that a party could improperly influence him/her unduly to enjoy his/her favor or to suffer his/her disfavor.

(4) When considering a case, a member should always bear in mind that he/she is deciding whether a particular regulation or statute has been violated and not whether in his/her point of view, a social harm has been committed by the accused. A member should, however, consider social norms when deciding on the disciplinary measure to be imposed upon a guilty defendant. Proceedings should be conducted with fitting dignity and decorum and should reflect the importance and seriousness of the hearing.

SUBSECTION c — Contempt of the judicial branch.

The following acts shall, among others, be acts of contempt of the judicial branch. Perjury charges shall be tried by the Honor Council and all others shall be referred to the case referral panel. This regulation applies equally to all parties: judicial branch members, defense counsel, prosecutor, witnesses, defendants and, in open proceedings, the spectators.

(a.) Failure to fully comply with the instructions or orders of the Honor Council or Judicial Board

(b.) Failure to fully perform disciplinary measures imposed

(c.) Perjury

(d.) Failure to answer summons

(e.) Any act which tends to obstruct or hinder the duty and function of the Council or Board.

SECTION 2 — The Honor Council purpose, members and their duties, and the honor system.

SUBSECTION a — The purpose of the Honor Council shall be to (1) promote honorable behavior in Wake Forest students, (2) investigate and conduct trials of accused violators of the Honor System, and (3) discipline violators of the honor system.

SUBSECTION b — The members of the Honor Council shall include two co-chairmen elected to that post from the membership of the previous Council, who shall (1) organize the work of the Council, (2) alternate, as convenient, in serving as judges when the Council is in session, and (3) appoint prosecutors, investigative committees, and jury selectors. In addition, eight regular Council members shall be elected, two from each class, who shall (1) work on prosecution, investigation, and jury selection and (2) vote on all decisions of the Council. The Council in conjunction with the dean of the College shall choose three faculty advisers to assist them.

SUBSECTION c — The honor system responsibilities, violations, and penalties shall be as follows:

(1) It shall be the responsibility of every student to act honorably in all phases of student life, to conduct himself/herself as becomes a Wake Forest student, and to preserve the integrity of his/her word. To promote this attitude in academics, students shall sign the statement on all pledge work, "I have neither given nor received any aid on this work." Every student shall be personally responsible for upholding the system, and upon seeing another student violate the system shall confront that student and ask him/her to report himself/herself to the proper authorities so that he/she might clear himself/herself or bear the responsibility of his/her action. If the violator does not turn himself/herself in, further action will be left to the discretion of the student observing the violation. To insure student understanding of and dedication to the honor system, each student shall be furnished with a copy of the honor code and shall sign the pledge, "I understand the rules of the honor system and my rights under the system, and I will uphold the principles of honor at Wake Forest."

(2) The violations of the honor system.

(a.) No student shall cheat on any pledge work. Cheating shall be defined as willfully giving or receiving aid or attempting to do so, or making any effort to deceive on any work not specifically designated by the professor as outside the realm of pledge work.

(b.) No student shall plagiarize on pledge work. Plagiarism shall be defined as offering as one's own any ideas, words, paragraphs, phraseology, or writing obtained from another source.

(c.) No student shall steal from the members or property of the Wake Forest community, and the Honor Council shall try cases of student stealing outside the University at its discretion.

(d.) No student shall refuse to pay just debts contracted by him/her. Any student guilty of this offense shall be notified by the Council to pay the debt. If the debt has not been paid within thirty days of the time the student was notified by the Council, he/she will stand trial. The Council shall try all debt cases at its discretion.

(e.) No student shall willfully interfere with the proper procedures of the Honor Council either by giving false testimony or otherwise obstructing the Council's function.

(3) The penalties for Honor System violations.

(a.) The minimum penalty for cheating shall be a probation period. A grade of F shall be recommended for the course and the Council's action shall be reported in writing to the dean. Probation must include a period during which the guilty student shall be obligated to attend counseling sessions with a person of the Council's stipulation. The maximum penalty for cheating shall be expulsion.

(b.) The minimum penalty for plagiarism, stealing, bad debts, or interference with Honor Council procedures shall be probation, and the Council's action shall be reported in writing to the dean. The maximum penalty for these violations shall be suspension for the first offense. Expulsion may occur only thereafter.

SECTION 3 — Rights of Defendants in Honor Council Hearings.

SUBSECTION a — The defendant has the right to counsel. Counsel for the defense may be any undergraduate Wake Forest student. However, a member of the Honor Council may not act as defense counsel. A student may always choose to defend himself/herself.

SUBSECTION b — The defendant does not have to testify, and failure to testify will not be used against him/her. The prosecution may not comment on the defendant's failure to testify.

SUBSECTION c — During the investigation, the defense and prosecution shall be allowed to be present and to ask any questions first cleared through the chair. Witnesses shall be present only during their own testimony at investigations.

SUBSECTION d — The defendant has the right to choose between an open and closed trial if the investigation committee decides a trial to be necessary. This choice must be made two days prior to the trial and no reversal shall be allowed except that the defendant has the right to proceed immediately to a closed trial.

SUBSECTION e — The defendant shall be informed immediately of the investigation committee's decision.

SUBSECTION f — No trial shall take place sooner than five days after the investigation unless the defendant requests an immediate closed trial with the Honor Council acting as jury.

SUBSECTION g — The accused has the right to be present at all times and at all phases of the trial except deliberation.

SUBSECTION h — Only the defendant has the right to present new testimony or evidence after the jury has made a decision. If the judge accepts the new information, a complete new trial shall be held.

SUBSECTION i — The accused has the right to appeal any decision to the Judicial Council.

SUBSECTION j — Defendants in Honor Council trials shall have the right of a trial by a twelve-person student jury which shall decide both verdict and penalty by a three-fourth majority vote.

SECTION 4 — The Judicial Board's purpose, membership, and duties of members.

SUBSECTION a — The purpose of the Judicial Board shall be to investigate and try all charges of social misconduct and all violations of University rules and regulations not under the jurisdiction of the Honor Council, the director of housing, or the traffic appeals board. The director of housing shall have jurisdiction over property damage and possession of contraband items as enumerated in the housing contract. The Board shall decide the questions of verdict and penalty by a three-fourth majority vote of the jury members present. The minimum penalty of the Board shall be an oral reprimand. The maximum penalty shall be suspension on the first

offense. Expulsion may occur only thereafter. The actions of the Board shall be reported in writing to the case referral panel, composed of the dean of men or women, one co-chairman, and one faculty adviser from the student judicial board.

SUBSECTION b — The Judicial Board shall consist of ten regular members and two co-chairmen. The two co-chairmen shall be elected to that position by the previous board and their unexpired term(s) shall be open for election. The Board shall be composed of members elected for one- and two-year terms. At each election, four of the available positions shall be for two-year terms. The remaining positions shall be one-year terms. The Board, in conjunction with the dean, shall choose three faculty members to assist them. A resident adviser may not serve as one of the co-chairmen or one of the regular board members.

SUBSECTION c — The co-chairmen shall (1) organize the work of the Judicial Board, (2) alternate as convenient in serving as judge when the Board is in session, and (3) appoint the prosecutor/investigator. The co-chairman who is not the judge of the trial shall serve as the secretary for the Board. The regular members shall (1) work on prosecution and investigation and (2) vote on all decisions of the Board.

SECTION 5 — Rights of defendants in Judicial Board hearings.

SUBSECTION a — The defendant has the right to counsel. Counsel for the defense may be any undergraduate Wake Forest student. However, a member of the Judicial Board may not act as defense counsel. A student may always choose to defend himself/herself.

SUBSECTION b — The defendant does not have to testify and his/her failure to testify will not be used against him/her. The prosecution may not comment on the defendant's failure to testify.

SUBSECTION c — The defendant has the right to choose between an open and a closed trial.

SUBSECTION d — The defendant has the right to face his/her accuser.

SUBSECTION e — The defendant has the right to be present at all times and all phases of the trial except the deliberation.

SUBSECTION f — Only the defendant has the right to present new testimony or evidence after the jury has made a decision. If the judge accepts the new information, a complete new trial shall be held.

SUBSECTION g — The defendant has the right to appeal any decision to the Judicial Council.

SUBSECTION h — No trial shall take place sooner than five days after the case has been referred to the appropriate judicial body by the Case Referral Panel. In an emergency situation the defendant may waive the five-day limitation.

ARTICLE V — STUDENTS IN UNIVERSITY GOVERNMENT

[For the selection of student members of committees of the faculty and of joint committees of administration and faculty, see the Faculty bylaws. For the selection of the student member of the Board of Trustees, see the Trustee bylaws.]

ARTICLE VI — STATUTES

The statutes which follow this Constitution shall be established to regulate and order the specific functions of student government bodies. In order that the changing needs of the student government may be met, these statutes shall be subject to addition, amendment or abolition by a two-third majority of the legislature provided the legislature has published the proposed change one week before the vote.

ARTICLE VII — AMENDMENT

The Constitution of the student government shall be amended or revised only with the consent of a simple majority of the undergraduate student body as expressed on a secret ballot. In order to be considered for adoption, the proposed change shall either be passed by a simple majority of the legislature or presented to the president in petition form with ten percent of the student body supporting the change.

ARTICLE VIII — RATIFICATION*

The articles and statutes of this Constitution shall become immediately effective upon the simple majority approval of the undergraduate student body as expressed by secret ballot. Any specific sections of the Constitution in conflict with Faculty bylaws will not be in force unless the Faculty bylaws are changed to accommodate the student provisions.

*The following recommendation from the Student Life Committee was approved by the Faculty on November 12, 1973: that, consonant with its original intent, the ratification process of the new student body Constitution be hereby "clarified" so that it is understood to mean: (1) Article VIII of the new Constitution requires only a majority of the student body voting to ratify the Constitution; (2) the Constitution is not an amendment of any other document; and (3) the referendum of October 1, 1973, satisfied the requirements of Article VIII of the Constitution.

STATUTES

STATUTE I — JUDICIAL BRANCH PROCEDURES

SECTION 1 — Procedures for Judicial Board Functions.

SUBSECTION a — Pressing charges.

(1) Violations shall be reported to the case referral panel in writing within ten school days of the date on which the violation comes to the attention of the student, faculty, or staff member reporting the incident, or no charges can be brought by the case referral panel.

(2) The defendant shall be immediately informed in writing of the charges against him/her and of his rights by the dean (of women or men) so that he may prepare his case.

(3) The case referral panel shall conduct a preliminary investigation of the charges and decide on further action. The case referral panel, after discussion with the defendant and review of the evidence, may drop the case and remove the case from the records. If in the view of the case referral panel further action is required, the defendant will be requested to enter a plea. If a defendant pleads guilty, the case referral panel will assign a penalty for the charges. If the defendant does not enter a plea or pleads innocent, the case referral panel will forward the case either to the director of housing or the student Judicial Board. The director of housing shall have jurisdiction over property damage and possession of contraband items as enumerated in the housing contract; the student Judicial Board shall have jurisdiction over social misconduct violations. All charges forwarded by the case referral panel to the Judicial Board shall be investigated and brought to trial. The case referral panel shall state in writing the charges against the defendant.

(4) In instances where violations occur within ten school days from the close of the school year and the Judicial Board cannot be called into session, the case referral panel shall conduct the trial.

SUBSECTION b — Investigation.

(1) The chairman of the student Judicial Board shall appoint a member to conduct the investigation and to act as prosecutor.

(2) The prosecution and the defense shall conduct independent investigations.

SUBSECTION c — The Jury.

(1) The jury shall be constituted from the regular members of the Board with the exception of the co-chairmen and the prosecutor.

(2) A minimum of seven jurors and two faculty advisers must be present at a trial.

(3) A three-fourth majority vote of the jury members present shall be required for a decision. The judge and prosecution shall not serve on the jury and shall not be counted in calculating the three-fourth majority required for a decision.

SUBSECTION d — The trial.

(1) The trial shall be held within a reasonable period of time. If a trial is designated closed, only the jury, judge, defense counsel, prosecution, witnesses, faculty advisers, and the defendant may be present. Discussion of any matters concerning closed trials is prohibited during the time of the trial and thereafter.

(2) A Judicial Board co-chairman has the right and duty to grant the request of the prosecutor or the defense counsel to summon a witness to appear at a hearing. If the witness does not appear, the matter shall be referred to the case referral panel for possible charges of contempt.

(3) The trial procedure shall be as follows:

(a) The judge shall read the charges against the defendant, ask him/her how he/she had pled, and state the rights of the defendant during the trial.

(b) The prosecutor shall present his/her evidence to the jury.

(c) The defendant and witnesses shall be duly sworn in by an affirmative response to the following: "Do you solemnly swear by the College Honor Code that, to the best of your knowledge, the information you are about to give is the whole truth?"

(d) During the prosecutor's presentation the defense counsel may cross-examine all witnesses. The prosecutor shall have the right of redirection and recross-examination.

(e) After the prosecutor has presented his/her case the defendant or his/her counsel shall present his evidence.

(f) The prosecutor may cross-examine all witnesses introduced by the defense. Defense will have the right to redirection.

(g) The judge shall keep order during the trial, rule on the relevancy of all the evidence, ask questions of any witness, and be guided by principles of reasonableness and fairness.

(h) At the conclusion of the evidence the prosecutor may make a closing argument to the jury. The prosecutor's closing argument shall be followed by the closing argument of the defense.

(i) The judge shall then instruct the jury as to the charges and that the burden of proof is on the prosecutor. The prosecutor must establish guilt beyond a reasonable doubt in order to obtain a conviction. The judge shall not comment on any of the evidence. Only jurors and faculty advisers may be present during the deliberation and discussion of any matters concerning closed trials both during and after the trial. The jury shall retire to rule, and its vote shall be by secret ballot. Upon reaching a decision, the jury shall return and a spokesman shall report the decision to the defendant and the judge.

(j) If the defendant has been found guilty or has made a guilty plea, the prosecutor and defense will argue to the jury as to the punishments appropriate to the offense.

(k) The jury shall retire and decide the penalty.

(l) The judge shall review the penalty, and if it is within the bounds of the Constitution it shall be declared final unless the defense appeals to the Judicial Council.

SUBSECTION e — Mistrials.

(1) Any violation of the rights of defendants as enumerated in Section 5, Article IV, shall result in an automatic mistrial, and a new trial shall be scheduled.

(2) Mistrial shall be determined by a majority vote of the faculty advisers. If a faculty adviser is absent, he/she must send a faculty representative in his/her place.

(3) Two mistrials shall result in the charges being dropped.

SUBSECTION f — Appeals.

(1) All appeals of either verdict or penalty shall be made to the Judicial Council by the defendant.

(2) The defendant must report his decision to appeal to the chairman of the Judicial Council no later than ten school days following the decision of the Board.

(3) Grounds for appeal shall be failure of the judicial body to adhere to procedures established by this statute as well as substantive matters of the trial.

SUBSECTION g — Records and reporting.

(1) Taped and written outline records of all trials shall be made and kept in the office of the dean of the College. Records of closed trials shall only be available to members of the respective judicial body, defense, case referral panel, and Judicial Council. Taped records must be kept at least up until the possibility of appeal has passed. Written records shall be kept permanently.

(2) After every trial the acting judge shall report the following to the student newspaper: the nature of the offense, the decision, and the penalty imposed. No names shall be divulged. No other judicial body member shall make any statements, public or private. The newspaper shall be allowed to report fully on any open trial.

SECTION 2 — Procedures for Honor Council functions.

SUBSECTION a — Pressing charges.

(1) Violations of honor shall be reported to any member of the Honor Council in writing within ten school days of the date on which the violation comes to the attention of the student, faculty, or staff member reporting the incident, or no charges can be brought by this body.

(2) The defendant shall be informed in writing of the charges against him/her at least twenty-four hours before the investigation commences so that he/she may designate defense counsel and witnesses for the investigation.

SUBSECTION b — Investigation.

(1) The chairman of the Honor Council shall appoint a committee of three members to conduct the investigation, and shall also appoint a chairman from among the three named. If the situation is such that a formal investigation is unnecessary, the defendant may request that one member of the judicial body shall gather evidence and shall decide whether there is sufficient evidence to warrant a trial.

(2) During an investigation, both prosecution and defense counsel may ask questions of witnesses provided the questions have been cleared by the chair beforehand. If, as the result of an answer, defense or prosecution wishes to ask a follow-up question, he/she shall pose the question to the chairman. If the chairman thinks the question to be proper, he/she shall allow it and request the witness to answer.

(3) At the conclusion of the investigation, the committee shall decide by majority vote whether or not there is enough evidence to warrant a trial.

(4) The defendant shall make his plea within twenty-four hours of the investigation committee's decision.

SUBSECTION c — The trial.

(1) The trial shall be held within a reasonable period of time. If a trial is designated closed, only the jury, judge, defense counsel, prosecution, witnesses, and defendant may be present, if it is designated open, public notice shall be given at least two days prior and anyone may be present.

(2) The trial procedure shall be as follows:

(a) The judge shall read the charges against the defendant, ask him/her how he/she has pled, and state the defendant's rights during the trial.

(b) The prosecutor will present his/her evidence to the jury.

(c) During the prosecutor's presentation the defendant's counsel may cross-examine all witnesses. Prosecutor will have the right of redirection and recross-examination.

(d) After the prosecution has presented his/her case the defendant will present his/her evidence.

(e) The prosecution may cross-examine all witnesses introduced by the defense. Defense will have the right to redirection.

(f) The judge shall keep order during the trial, rule on the relevancy of all the evidence, ask questions of any witnesses, and be guided by the principles of reasonableness and fairness (but not by the technical rules of the common law courts).

(g) At the conclusion of the evidence the prosecution may make a closing argument to the jury. The prosecution's closing argument shall be followed by the closing argument of the defense.

(h) The judge will then instruct the jury as to the charges and the fact that the burden of proof is on the prosecution. The prosecution must establish guilt beyond a reasonable doubt in order to obtain a conviction. The judge shall not comment on any of the evidence. Only jurors may be present during deliberation, and discussion of any matters concerning closed trials is prohibited both during the time of the trial and thereafter. The jury shall retire to rule and its vote shall be by secret ballot. Upon reaching a decision the jury shall return and a spokesman shall report the decision to the defendant and the judge.

(i) If the defendant has been found guilty or has made a guilty plea, the prosecution and defense will argue to the jury as to the punishments appropriate to the offense.

(j) The jury will retire and decide punishment.

(k) The judge shall review the penalty, and if it is within the bounds of the Constitution, it shall be declared final unless the defense appeals to the Judicial Council.

SUBSECTION d — Jury Decisions.

(1) For both the questions of verdict and penalty in Honor Council proceedings, a three-fourth majority vote of the twelve-person student jury will be required.

(2) If, at the request of the defendant, the Honor Council is sitting as the jury itself, a three-fourth majority vote will be required for a decision. The judge and prosecution shall not serve on the jury and shall not be counted in calculating the three-fourth majority required for a decision.

(3) If, in Honor Council proceedings, the twelve-person student jury fails to reach a decision, a new trial and jury will be scheduled. If a hung jury occurs twice with the same case, charges will be dropped.

SUBSECTION e — Jury selection.

(1) The jury shall be selected at random from the undergraduate student body. An Honor Council member shall be appointed by the chairman to oversee this selection. The person chosen to do this must not be on the investigation committee. No student shall be called for jury duty who has served within that school year.

(2) Both prosecution and defense shall be presented with a list of prospective jurors before they are called.

(3) A panel of students shall be selected for each trial from which a jury of twelve shall be chosen.

(4) The prosecution and the defense shall have the opportunity to challenge prospective jurors for cause, and the judge shall rule on the validity of the challenge.

(5) The jurors will be considered in the order that they were selected.

(6) The prosecution and the defense shall have two challenges without showing cause.

(7) A judge may excuse a prospective juror at the juror's request and for a valid cause.

SUBSECTION f — Mistrials.

(1) Any violation of the rights of defendants as enumerated in Section 3, Article IV, shall result in an automatic mistrial, and a new trial shall be scheduled.

(2) Mistrial shall be determined by a majority vote of the faculty advisers. If a faculty adviser is absent, he must send a faculty representative in his place.

(3) Two mistrials shall result in the charges being dropped.

SUBSECTION g — Appeals.

(1) All appeals of either verdict or penalty shall be made to the Judicial Council.

(2) The defendant must report his/her decision to appeal to the chairman of the Judicial Council no later than ten school days following the judicial body decision.

(3) Grounds for appeal shall be failure of the judicial body to adhere to procedures established by this statute as well as the substantive matters of the trials.

SUBSECTION h — Records and reporting.

(1) Taped and written outline records of all investigations and trials shall be made and kept in that body's office. Records of closed trials shall be available only to members of the judicial body, defense, and Judicial Council members. Taped records must be kept at least until the possibility of an appeal has passed, and written records shall be kept permanently.

(2) After every trial, the acting judge shall report the following to the student newspaper: the nature of the offense, the decision, and any penalty imposed. No names shall be divulged. No other judicial body member shall make any statements, public or private. The newspaper shall be allowed to report fully on any open trial.

SUBSECTION i — Examination procedures

(1) Any violation of the honor system reported within seven days of an official examination period shall be tried immediately by the Honor Council. The jury shall consist of all Honor Council members except the judge and prosecutor. A three-fourth majority of the members present shall be required for a decision. A minimum of seven jurors shall be present.

(2) In the situation of the examination period, a trial may be held no sooner than five days after the end of investigation unless the defendant requests an earlier trial.

STATUTE II — REMOVAL FROM OFFICE

SECTION 1 — Officers. The president, speaker of the house, secretary, treasurer, members of the Honor Council and Judicial Board, and the four elected members of the Student Budget Advisory Committee shall be subject to impeachment for failure to perform duties or for violations of the provisions of this Constitution. Any student may bring charges against an officer, and a two-third majority vote of the legislature is required for conviction and removal from office.

SECTION 2 — Legislators. Any member of the legislature shall be removed from office for more than two unexcused absences from the legislature per semester. Excuses for legislature absences must be submitted to the secretary within two weeks of the absences, and he/she shall rule on the validity of the excuse. The removal can be appealed, and the legislator reinstated with a two-third majority vote of the legislature. Penalties for committee absences shall be determined as stated in the bylaws.

STATUTE III — REPLACEMENT

SECTION 1 — Permanent.

SUBSECTION a — In the case of a permanent vacancy in the office of president, speaker of the house, secretary, or treasurer, an election shall be held to fill the position.

SUBSECTION b — In the case of a permanent vacancy in the Honor Council, Judicial Board, Student Budget Advisory Committee, or legislature, the president shall appoint a new member with the two-third majority approval of the legislature. The Committee on Committees shall interview prospective legislators, brief them on the business of the legislature, and submit its suggested replacements to the president, who shall submit one to the legislature for approval.

SECTION 2 — Temporary. In the case of a temporary vacancy in the office of president, speaker of the house, secretary, or treasurer during the winter term, or in some emergency situation, that officer shall appoint someone to take his/her place with the simple majority approval of the legislature.

STATUTE IV — ELECTIONS

SECTION 1 — Qualifications. In order to qualify to run for office, a candidate must submit a petition to the Elections Committee one week before the election. The petition shall contain only names which belong to the constituency of that office. The number required shall be as follows: president, speaker of the house, secretary and treasurer, 100 signatures; members of the Honor Council, Judicial Board, and Student Budget Advisory Committee, 50 signatures; legislators, 30 signatures. The Elections Committee shall check the validity of the petition and post a list of the candidates no later than three days prior to the election. Any full-time undergraduate student who is not on social or academic probation shall qualify to run, but no student shall run for or hold two offices concurrently. In the case of president and speaker of the house, one academic year of legislative experience shall be required. Any student may ask that these requirements be waived by a majority vote of the Election Committee; and if that student is denied, he/she may appeal to the legislature, which may overturn the Committee's decision by a two-third majority vote.

SECTION 2 — Campaigning. Campaigns shall be conducted in a competitive but fair and honest spirit. Candidates shall abide by the regulations of the physical plant to avoid littering, or risk being struck from the ballot. The Elections Committee shall give each candidate a set of these regulations upon receiving his/her petition. No candidate shall spend more than the following on his/her campaign: president, speaker of the house, secretary, and treasurer, \$60 each; members of the Honor Council, Judicial Board, and Student Budget Advisory Committee, \$25 each; legislators, \$15 each. Itemized lists of expenditures shall be approved by the Elections Committee before any officer is installed.

SECTION 3 — Election dates and hours.

SUBSECTION a — Spring elections shall be held no earlier than the third week in March and no later than the second week in April, and polls shall be open from 9:00 a.m. until 6:00 p.m. The offices of president, speaker of the house, secretary, treasurer, members of the Honor Council, Judicial Board, and Student Budget Advisory Committee shall be elected during the spring.

SUBSECTION b — Fall elections shall be held no earlier than the second week in September and no later than the second week in October, and the polls shall be open from 9:00 a.m. until 6:00 p.m. Legislators, freshman Honor Council members, and the freshman member of the Student Budget Advisory Board shall be elected in the fall.

SECTION 4 — Balloting and results. All voting shall be by secret ballot at a polling place supervised by at least two poll workers assigned by the Elections Committee. Polling places shall be announced one week before the election. Names shall be announced one week before the election. Names shall appear in alphabetical order for each office and ballot boxes provided at each polling place. No proxy voting shall be permitted, and poll workers shall take measures necessary to insure fair voting. Write-in balloting is acceptable provided the student fulfills all qualifications other than presenting a petition. Run-off elections shall be promptly held for those offices with only one seat in contention if a majority has not voted for one candidate. Results shall be tabulated by the Elections Committee and posted in Reynolda Hall immediately. Ballots shall be kept locked in the student government office for ten days during which any candidate may demand a recount. After this, the ballots will be destroyed.

SECTION 5 — The Elections Committee. The president shall chair the Elections Committee, consisting of the speaker of the house, secretary, treasurer, Honor Council co-chairmen, Judicial Board co-chairmen and two legislators selected by the speaker of the house. If any of these members are candidates, the president shall appoint a replacement.

SECTION 6 — Assuming Office. All officers-elect shall take office no later than two weeks after the election. Before assuming office, the president of the student body shall take the oath of office as administered by the president of the University. The president shall then administer the oath of office to his fellow officers and to those elected in the fall. The oath of office shall read as follows:

I, (name), promise to execute the duties and responsibilities of the office of (title of office), to pledge myself to the goals of furthering student welfare, the well-being of the College community, and the traditional spirit of the University. I will uphold the Constitution of the student government and diligently perform my responsibilities to fellow students.

STATUTE V — COMMITTEE COMPOSITION AND PROCEDURES

SECTION 1 — Executive advisory committees shall consist of volunteer members, either from student government or outside who are interested in helping with athletics, food services, health services, or psychological services. The president shall appoint these chairmen with the simple majority consent of the legislature.

SECTION 2 — Standing legislative committee composition and procedures.

SUBSECTION a — The Committee on Committees shall consist of six legislators elected to that position by the legislature and shall be chaired by the president. The Committee on Committees shall interview North Carolina Baptists interested in the two-year job of student trustee. The Committee shall submit a slate of no more than five to the legislature, who shall vote on all the candidates at once. If one candidate receives a majority of the vote, he shall be the first nominee, and the runner-up shall be the second nominee. If no candidate has a majority, a run-off shall determine the first and second nominees. The Committee shall be responsible for relaying information to the Publicity Committee for distribution.

[The procedures described above for selecting a student nominee for membership on the Board of Trustees are in some respects inconsistent with procedures established by the Board of Trustees (October 22, 1971) and by the faculty Student Life Committee (April 9, 1974). To this extent Statute V, Section 2, Subsection a, is invalid and subject to revision.]

SUBSECTION b — The Charter Committee shall consist of six legislators elected to that position by the legislature and chaired by a member of their choice. The Charter Committee shall receive all student organization requests for official University recognition. The Committee shall hold hearings during which the purposes and procedures of the applicant organization shall be explained and its constitution reviewed to see that it is in harmony with the rules and regulations of the University. The Charter Committee shall decide whether to recommend recognition by a simple majority vote, and its recommendation will be subject to a two-third vote of approval from the legislature. To recommend suspension of recognition, the Committee must have a two-third concurrence and their decision must be approved by a two-third vote of the legislature before the recommendation is made. This Committee may also censure any organization that violates its own constitution. In order to censure or recommend suspension of an organization, the Committee must hold a hearing to investigate all sides of the case. The Committee shall decide the terms of the censure.

SUBSECTION c — The Student Budget Advisory Committee shall consist of four class elected representatives, the president, and three appointed members, and shall be chaired by the treasurer. This Committee shall hold hearings for every student organization seeking University funds. These hearings shall begin in the fall and shall be well publicized so that all students may express their opinions on the merits and needs of these organizations. The Student Budget Advisory Committee shall formulate an overall budget for all student requests, with a two-third vote of the Committee required for passage. This recommendation shall require the two-third approval of the legislature before it is submitted to the University vice president for business and finance.

SUBSECTION d — The Student Economic Board shall be chaired by a legislator appointed by the president with the two-third approval of the legislature. He shall be responsible for maintaining membership on his/her committee from each class and for reporting to the legislature. All major projects of this committee shall be subjected to the majority approval of the legislature.

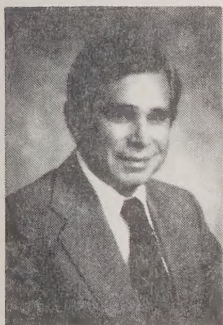
SUBSECTION e — The Publicity Committee shall consist of ten legislators, at least one from each residence hall, who shall be elected to that post by their fellow legislators, and the Committee shall be chaired by a member of their choice.



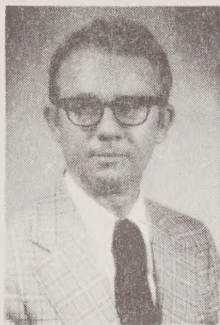
SOME OF YOUR PEOPLE

With all her historic tradition and physical beauty, it is the people of Wake Forest who really make her what she is. In these people two factors are always foremost — a deep love of Wake Forest and a personal concern for each and every individual student.

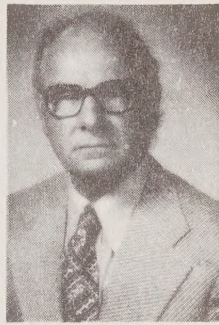
The administrative policy of the University is a positive one: to help the students get the most from their stay at Wake Forest, both in academic and personal development. Administrators who are willing to listen to new ideas, to problems and complaints, succeed in maintaining an effective working communication with Wake Forest students.



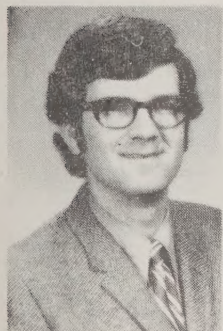
James Ralph Scales
President
211 Reynolda Hall



Thomas E. Mullen
Dean of the College
204 Reynolda Hall



Robert A. Dyer
Associate Dean of the College
204 Reynolda Hall



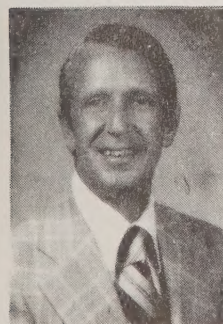
Toby A. Hale
Assistant Dean of the College
204 Reynolda Hall



David A. Hills
Coordinator of Student Services
24-E Winston Hall



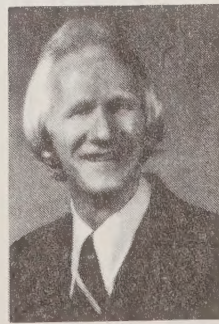
Lu Leake
Dean of Women
206 Reynolda Hall



Mark H. Reece
Dean of Men
203 Reynolda Hall



Brian M. Austin
*Director of the Center for
Psychological Services*
113 Efird Hall



Edgar D. Christman
Chaplain
105 Wingate Hall

